

Notice of a meeting of the
PARISH COUNCIL
to be held on **TUESDAY 26 MAY 2020** at **6.30pm**
at a **VIRTUAL ZOOM MEETING**

RE Cone

Parish Clerk

AGENDA

For Security reasons if you would like to attend the meeting please email finance@southswindon-pc.gov.uk to request the link which will be distributed prior to the meeting. Joining instructions and the Council's online meeting policy can be found on the website.

Public Questions, Comments or Representations – To be received in advance, please contact the Clerk via email admin@southswindon-pc.gov.uk or phone 01793 312006 by 12 noon on Tuesday the 26th May 2020

1. **Apologies**
2. **Declarations of Interest & Applications for Dispensation**
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 14 May 2019.
3. **Chair's Report**
To receive an update from the Chair of the Parish Council.
4. **Internal Audit Review**
To review the work of the Internal Auditor and appoint the Internal Auditor for 2020/21
5. **Payment Schedule March 2020**
To approve the payment schedule for March 2020
6. **Payment Schedule April 2020**
To approve the payment schedule for April 2020
7. **Accounts February 2020**
To approve the accounts for February 2020
8. **Accounts March 2020**
To approve the accounts for March 2020
9. **Review of Property and Assets**
To review the Asset Register
10. **Review of Insurance**
To review the insurance effected on 1 April 2020
11. **Review of Risk Assessment**
To review the Risk Assessment and clerk to report
12. **Internal Audit 2019/20 – Final**
To consider the report of the Internal Auditor
13. **Year End Accounts 2019/20 - Annual Governance Statement**
To approve the Annual Governance Statement 2019/20 as part of the 2019/20 Annual Return

14. **Year End Accounts 2019/20 – Accounting Statement**
To approve the Year End Accounts 2019/20 and the Accounting Statement 2019/20 as part of the 2019/20 Annual Return
15. **Delegated Decisions**
To note the decisions approved by the Chair, Vice-Chair and Clerk under the delegated powers during the Coronavirus lockdown period
16. **Loan Funding Grounds Maintenance & Street Cleaning Equipment**
To receive a report from the RFO to seek approval from the Secretary of State for the proposed borrowing to fund the new equipment required to self-deliver the Street Cleaning and Grounds Maintenance Services within the Parish
17. **Future Council Meetings**
Review of Full Council meetings based upon the SSCL advise during COVID-19 (Social Distancing).

Members of Parish Council

Cllr Chris Watts Chair
Cllr Janine Howarth Vice-Chair
Cllr Saleh Ahmed
Cllr Junab Ali
Cllr Steve Allsopp
Cllr Vince Ayris
Cllr John Firmin
Cllr Mary Gladman
Cllr David Griffiths
Cllr Abdul Hamid
Cllr Ellen Heavens
Cllr Patrick Herring
Cllr William Horley
Cllr Neil Hopkins
Cllr Sam James
Cllr Linda Kasmaty
Cllr Jamal Miah
Cllr Javed Miah
Cllr Jane Milner-Barry
Cllr Stan Pajak
Cllr Trish Philpot
Cllr Marina Strinkovsky
Cllr Nadine Watts

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.