

**SOUTH SWINDON PARISH COUNCIL**  
(CENTRAL SWINDON SOUTH PARISH COUNCIL)

**FINANCE & STAFFING MEETING**

Minutes of the meeting held on 24 August 2021 at 6.30pm  
at the Marriot Hotel, Pipers Way Swindon SN3 1SH

- Present** Cllr C Watts Chair  
Cllr J Howarth Vice Chair  
Cllr J Firmin  
Cllr D Griffiths  
Cllr N Hopkins  
Cllr N Watts  
Cllr M Strinkovsky Not Committee Member
- Officers** Rob Core Chief Executive Officer (CEO)  
Jake Mee Chief Finance Officer (CFO)
- Public** None
- 1485** **Apologies**  
Cllr S Allsopp  
Cllr T Philpot
- 1486** **Not Present**  
Cllr J Ali  
Cllr E Heavens
- 1487** **Declarations of Interest & Applications for Dispensation**  
None
- 1488** **Payment Schedule – July 2021**  
The Chief Finance Officer submitted the Payment Schedule for July 2021, a copy of which appears as Appendix A in the Minute Book.  
**RESOLVED** that the Payment Schedule for July 2021, totalling £225,383.03 be approved.
- 1489** **Accounts and Budget Monitoring Report – July 2021**  
The Chief Finance Officer submitted the Management Account for July 2021, a copy of which appears as Appendix B in the Minute Book.  
The CFO said that he had highlighted important matters. Cllrs said it had been useful, and the CFO should continue with the procedure.  
**RESOLVED** that the Management Accounts for July 2021 be approved.
- 1490** **Grants Working Party**  
The Chief Finance Officer submitted three grant applications, copies of which appear as Appendix C in the Minute Book
- |                             |        |
|-----------------------------|--------|
| IPSUM                       | £2,000 |
| MHA Swindon                 | £1,000 |
| Park South Community Centre | £1,000 |
- RESOLVED** that the Grant applications be approved en Bloc.

**1491 Grant – Nepalese Association of Wiltshire (NAW)**

The Chief Finance Officer submitted a grant application, a copy of which appears as Appendix D in the Minute Book

Nepalese Association of Wiltshire (NAW) £2,000

The CFO said that part of the grant is to rent GWR park and that the fee would be internally re-charged, and the balance delivered to the Nepalese Association.

**RESOLVED** that the Grant application for £2,000 excluding the rental fee for GWR park be approved.

**1492 Youth Worker Update**

The Chair of the Youth Working Party submitted a report, a copy of which appears as Appendix E in the Minute Book.

**NOTED**

**1493 Town Gardens Depot Fencing**

The Chief Finance Officer submitted a report regarding fencing at the Town Gardens Depot, a copy of which appears as Appendix F in the Minute Book

The report was as tabled.

Quote 1 – £9,978

Quote 2 – £8,450

Quote 3 – £9,200

**Recommendation**

That Quote 2 for £8,450 as detailed in 2.3 be accepted and funded from the General Maintenance budget for Town Gardens.

**RESOLVED** that quote 2 for £8,450 be accepted and funded from the General Maintenance budget for Town Gardens be approved.

**1494 Admission of Public and Press**

To resolve in accordance with Standing Order 3 (d) that ‘in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they be instructed to withdraw’. Reason: Confidential Staffing

**1495 Staffing**

The Chief Finance Officer submitted report a copy of which appears in the Confidential Minute Book.

The report provided information regarding staffing with recommendations.

**RESOLVED** that recommendations 3.1 and 3.2 of the report be approved.

The meeting closed at 18:48pm

Signed.....

Date.....

Chair of the Council