

SOUTH SWINDON PARISH COUNCIL

(Central Swindon South Parish Council)

Notice of a meeting of the
FINANCE & STAFFING COMMITTEE
to be held on **TUESDAY 22 MARCH 2022 at 6.30pm**
at **Raggy Powell Hall, Eastcott Community Centre, 7 Savernake Street**
Swindon SN1 3LZ



Jake Mee
Chief Executive Officer

NOTICE

For Security reasons if you would like to attend the meeting, please email clerk@southswindon-pc.gov.uk to request the link which will be distributed prior to the meeting. Joining instructions and the Council's online meeting policy can be found on the website.

Public Questions, Comments or Representations – To be received in advance, please contact the Clerk via email clerk@southswindon-pc.gov.uk or phone 01793 312006 by 12 noon on Tuesday the 22nd March 2022.

AGENDA

Public Questions, Comments or Representations (**maximum of 10 minutes**)

1. **Apologies**
2. **Declarations of Interest & Applications for Dispensation**
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 25 May 2021.
3. **Accounts**
To receive the Management Accounts from December, January and February 2022.
4. **Payment Schedule January 2022 – Part 1**
To approve the first payment schedule for January Part 1 2022.
5. **Payment Schedule – January 2022 – Part 2**
To approve the Payment Schedule for January Part 2 2022.
6. **Payment Schedule February 2022 – Part 1**
To approve the first payment schedule for February Part 1 2022.
7. **Accounts and Budget Monitoring Report December 2021**
To receive the Management Accounts for the quarter ending December 2022.
8. **Grant Applications**
To receive the following grant applications which come recommended from the Grants Working Party for approval -
 - Richard Jefferies Museum: £2,000
 - Swindon Cricket Club: £1,000
 - Bangladeshi Association Swindon: £2,000
 - Rotary Club of Swindon Old Town: £2,000

9. Youth Working Party

To receive a report from the Youth Working Party.

10. VAT Notice 701/47- Exemption for Cultural Events

To receive a report from the CEO regarding the exemption of VAT for admission charges from cultural events organised by the Parish Council.

11. Admission of Public and Press

To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they be instructed to withdraw'. Reason: Staffing.

12. Staffing

To receive a report from the CEO regarding staffing.

Members of Committee

Cllr C Watts (Chair)
Cllr J Howarth (Vice-Chair)
Cllr J Ali
Cllr S Allsopp
Cllr J Firmin
Cllr D Griffiths

Cllr E Heavens
Cllr N Hopkins
Cllr T Philpot
Cllr N Watts
Cllr M Strinkovsky

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex, and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.