

**SOUTH SWINDON PARISH COUNCIL**  
(CENTRAL SWINDON SOUTH PARISH COUNCIL)

**FULL COUNCIL MEETING**

Minutes of the meeting held on 22 March 2022 at 7:15pm  
In the Raggy Hall, Eastcott Community Centre, Savernake Street Swindon SN1 3LZ

<b>Present</b>	Cllr C Watts (Chair)	Cllr P Herring
	Cllr S Ahmed	Cllr N Hopkins
	Cllr S Allsopp	Cllr S James
	Cllr V Ayris	Cllr L Kasmaty
	Cllr J Firmin	Cllr S Pajak
	Cllr M Gladman	Cllr M Strinkovsky
	Cllr D Griffiths	Cllr N Watts
	Cllr E Heavens	Cllr J Milner-Barry

<b>Officers</b>	Jake Mee	Chief Executive Officer
	Martin Hambidge	Open Space Consultant
	Theresa Gordon	Planning and Agenda Clerk

**Public** One

**Public Questions** None

**Apologies**

Cllr J Howarth (Vice Chair)	Cllr M J Miah
Cllr J Ali	Cllr T Philpot
Cllr A Hamid	Cllr J William Horley
Cllr J Miah	

**1717** **Declarations of Interest & Applications for Dispensation**  
None

**1718** **Chair's Report**  
The Chair said that the grand opening of the green trail is being held on Saturday the 9<sup>th</sup> April at 10am at Shaftesbury Lake and a request for an extra post with directions be sited at the corner of Drakes way and Shrivenham Road had been requested and a prior walk along the route would be held to resolve any issues. A volunteer's event will be held at Twigs on 26<sup>th</sup> March at 10am.

**1719** **Minutes – Leisure, Environment & Amenities Meeting 11 January 2022**  
**RESOLVED** that the minutes of the Leisure & Environment meeting held on 11 January 2022 be approved as a correct record.

**1720** **Minutes – Planning Meeting 18 January 2022**  
**RESOLVED** that the minutes of the Planning meeting held on 18 January 2022 be approved as a correct record.

**1721** **Minutes - Full Council Meeting 25 January 2022**  
**RESOLVED** that the minutes of the Full Council meeting held on 25 January 2022 be approved as a true record.

**1722** **Minutes – Planning Meeting 15 February 2022**  
**RESOLVED** that the minutes of the Planning meeting held on 15 February 2022 be approved as a correct record.

1723

**GWR Park – Heritage Action Zone Design Plan**

The Parish Open Space Consultant submitted a report regarding GWR Park improvement proposals, a copy of which appears as Appendix A in the Minute book.

The POSC gave a full overview of the report which updated councillors on the GWR Park Heritage Zone Plan and added that detail in 2.2 of the report regarding the tree circle had the potential of a grant from the National Trust. Councillors discussed the details of the report including the area for a stage, planting for the climate and how details of the plan would be communicated to parishioners. The CEO said that he would also look into non-resin bound surfaces which are not made from crude oil polyurethane.

**3. Recommendations**

- 3.1** Resolve to agree to proceed with the development of new formal gardens in the northeast corner of the park as identified in 2.2 at a material only cost of £46k from the HAZ fund.

**RESOLVED** that recommendation 3.1 with amendment to include be approved.

- 3.2** Resolve to agree to proceed with the purchase and installation of new seating to be located around the park as identified in 2.6 at a material only cost of £15,500 from the HAZ fund.

**RESOLVED** that recommendation 3.2 be approved

- 3.3** Resolve to agree to proceed with the purchase and installation of new waste bins to be located around the park as identified in 2.7 at a material only cost of £4,300 from the 22/23 Parish budget.

**RESOLVED** that recommendation 3.3 be approved

- 3.4** Resolve to agree to proceed with the purchase and installation of new bollards and cycle rack as identified in 2.8 at a material only cost of £2,500 from the 22/23 Parish budget.

**RESOLVED** that recommendation 3.4 be approved

- 3.5** Resolve to agree to report back to Council with proposals for two new interpretation boards as identified in 2.10 once the HAZ branding has been finalised.

**RESOLVED** that recommendation 3.5 be approved

- 3.6** Resolve to agree to proceed with the purchase and installation of two new community notice boards as identified in 2.11 at a material only cost of £5,600 from the 22/23 Parish budget.

**RESOLVED** that recommendation 3.6 be approved

- 3.7** Resolve to agree to proceed with the construction of a new resin bound path to represent the historic bandstand feature as identified in 2.13 at a material only cost of £11k from the HAZ fund and subject to a successful application to the National Trust, to plant a blossom tree circle.

**RESOLVED** that recommendation 3.7 be approved

- 3.8** Resolve to investigate the opportunity to apply for external grants to assist with the funding of other major works required at the park as identified in 2.14.

**RESOLVED** that recommendation 3.8 be approved

**1724 George Gay Gardens S.106 Agreement**

The Parish Open Space Consultant submitted a report regarding the George Gay gardens S.106 agreement, a copy of which appears as Appendix B in the Minute book

The POSC gave an overview of the report regarding S.106 funding becoming available for off-site improvement to work around the George Gay Gardens area, which would provide the parish with funds to improve various sites in the local area. Councillors discussed the details of the report.

**3. Recommendations**

- 3.1** Resolve to agree to proceed with the provision of addition play / outdoor gym equipment at Cavendish Square open space as identified in 2.1 subject to further consultation using the £43k fund for off-site formal play facilities.

**RESOLVED** that recommendation 3.1 be approved.

- 3.2** Resolve to agree to proceed with the creation of new perennial flower beds at Buckhurst Field as identified in 2.7 using part of the £79k fund for off-site local open spaces.

**RESOLVED** that recommendation 3.2 be approved

- 3.3** Resolve to agree to proceed with footpath refurbishment work at Cranmore Avenue open space as identified in 2.8 using part of the £79k fund for off-site local open spaces.

**RESOLVED** that recommendation 3.3 be approved

- 3.4** Resolve to agree to proceed with ornamental tree planting at Cranmore Avenue open space as identified in 2.9 subject to further consultation using part of the £79k fund for off-site local open spaces and to retain a portion for on-going tree maintenance during the establishment period.

**RESOLVED** that recommendation 3.4 be approved

- 3.5** Resolve to agree to proceed with the provision of a new volleyball / tennis court adjacent to the Buckhurst Community Centre as identified in 2.11 subject to further consultation using the £56k fund for off-site outdoor sport facilities.

**RESOLVED** that recommendation 3.5 be approved

**1725 Broadgreen Community Consultation**

The CEO submitted a report regarding a Consultation on the future use of Broadgreen Community Centre, a copy of which appears as Appendix C in the Minute book.

After a discussion regarding the consultation Councillor Herring proposed that recommendation 3.1 be amended to state that the geographic area of consultation be widened to include the whole of Shrevenham Road up to the Parish boundary, all of York Road and up to the edge of the Central Ward boundary.

Councillor Milner-Barry proposed that recommendation 3.2 be amended to add that the distribution leaflet be updated to include energy saving and sustainable living.

Parish councillors volunteered to distribute leaflets.

**3. Recommendations**

- 3.1** That the consultation as appended to this report be distributed as per 2.3.

**RESOLVED** that recommendation 3.1 with amendment be approved.

- 3.2** That the consultation remains open for two weeks from 28<sup>th</sup> March 2022 and the results collated and brought to the Full Council Meeting on 26<sup>th</sup> April 2022 for consideration.

**RESOLVED** that recommendation 3.2 with amendment be approved.

**1726 Website Accessibility and Private Policy**

The CEO said that the Accessibility and Privacy Policy was not available at the present time.

**DEFERRED**

**1727 Oakfield Community Consultation**

The CEO gave a verbal overview of the Oakfield Community Consultation.

The CEO said that the consultation report was exceptionally large but was available to view online and a copy had been sent to all Councillors he confirmed that he had an Oakfield Board meeting the following week after which he would be able to further update to the Council on the Oakfield Site and project.

**NOTED**

**1728 Swindon Local Councils Forum**

Councillor Griffiths submitted a report regarding Swindon Local Councils Forum, a copy of which appears as Appendix D in the Minute book

Councillor Griffiths said that the report was as tabled.

**NOTED**

**1729 Events Charges**

The Events Manager submitted a report regarding Parish events charges, a copy of which appears as Appendix E in the Minute book.

The CEO said that the that the report was as tabled.

**5. Recommendations**

**5.1** That the budget for the Theatre At The Bowl / Music At The Bowl 2022 is approved.

**RESOLVED** that recommendation 5.1 be approved

**5.2** That the marketing plan for Theatre At The Bowl / Music At The Bowl 2022 is approved.

**RESOLVED** that recommendation 5.2 be approved.

**5.3** Support the addition of a complementary companion ticket as described in Point 4.

**RESOLVED** that recommendation 5.3 be approved

**1730 Emergency Delegated Decisions**

The CEO submitted a decision made by the Chair and Vice Chair of the Council to grant a licence for Pizza 932 to operate from GWR Park, a copy of which appears as Appendix F in the Minute book.

**NOTED**

**1731 Town Gardens Café Drainage**

The CEO submitted a report regarding the drainage at the Town Gardens Café, a copy of which appears as Appendix G in the Minute book

The CEO gave an overview of the report and said that there had been an issue with drainage which had increased since increased use by the café. Three contractors had been approached and all works would take place outside of the café and the work as shown in 2.5 of the report would resolve the issues.

**3. Recommendations**

**3.1** To undertake drainage works to the café and appoint contractor 2 as per 2.5 of the report.

**RESOLVED** that recommendation 2.5 of the report be approved.

**1732 Town Gardens Café Electrics**

The CEO submitted a report regarding the electrical supply to the Town Gardens Café, a copy of which appears as Appendix H in the Minute book.

The CEO said that there had been an update to the report that as it had been noted that the route for the work had been incorrect, the contractor had amended the cost from £9,454.33 to £8,402.75 and any further updated cost could initially be paid from the reserve and refunded after 2022 year-end from the profit share with the café.

**3. Recommendations**

**3.1** To install a new three phase supply to the Café as detailed in the attachment to this report for £9,454.33, recognising that this cost may increase slightly as per the quote from SSEN.

**RESOLVED** that recommendation 3.1 with amendment to cost from £9,454.33 to £8,402.75 be approved.

**3.2** All groundworks as required in the specification to be carried out by Parish Staff.

**RESOLVED** that recommendation 3.2 be approved.

**3.3** To install a new three phase meter using West Mercia Energy and the CEO to have the delegated authority to approve this once the cost is known.

**RESOLVED** that recommendation 3.3 be approved.

**3.4** To appoint Tecc Ltd to carry out the post-meter installation works.

**RESOLVED** that recommendation 3.4 with amendment of cost to £1,152.50 be approved.

**3.5** To fund all of the works from the profit-share income with the café but temporarily from the Formal Parks Reserve until that income is realised.

**RESOLVED** that recommendation 3.5 be approved

The meeting closed at 8.10pm.

Signed.....

Date.....

Chair of the Council