

**SOUTH SWINDON PARISH COUNCIL**  
(CENTRAL SWINDON SOUTH PARISH COUNCIL)

**FULL COUNCIL MEETING**

Minutes of the meeting held on 19 July 2022 at 6:30pm  
In the Council Chamber, Parish Council Office, Gladstone Street, Swindon.

- Present** Cllr C Watts (Chair) Cllr N Hopkins  
Cllr J Howarth (Vice Chair) Cllr L Kasmaty  
Cllr S Ahmed Cllr S Pajak  
Cllr S Allsopp Cllr N Watts  
Cllr V Ayris Cllr D Griffiths  
Cllr J Firmin Cllr A Hamid
- Officers** Jake Mee Chief Executive Officer  
Matthew Leather Deputy CEO  
Natasha Abrahamson Planning & Agenda Clerk
- Public** None
- Public Questions** None
- Apologies** Cllr M Gladman Cllr Javed Miah  
Cllr T Philpot Cllr Ellen Heavens
- 2223- 39** **Declarations of Interest & Applications for Dispensation**  
None
- 2223- 40** **Chairs report**  
The Chair of the Parish Council provided members with a verbal update on projects and events that have taken place so far this year.
- 2223- 41** **Minutes - Planning**  
**RESOLVED:** That the minutes of the Planning meeting held on 14 June require an amendment to the comment provided by Committee for application S/21/1839 to read:  
**Comment**  
The Parish requests that it is ensured that the tribute to Queen Elizabeth celebrating her 1952 coronation.
- 2223- 42** **Minutes – Annual Full Council Meeting**  
**RESOLVED:** That the minutes of the Annual Full Council held on 24 May, require an amendment to show that Cllr S Allsopp was present.
- 2223- 43** **Annual Full Council**  
**RESOLVED:** That the minutes of the Full Council held on 28 June require an amendment to the date of the Buckhurst Family Fun Day from August 28 to August 27.
- 2223- 44** **Accounts May 22**  
The CEO submitted the Accounts for May 22, a copy of which appears in the minute book as appendix A.  
**RESOLVED:** That the Parish Council accounts for May 2022 be approved.
- 2223- 45** **Payment Schedule June 22**  
The CEO submitted the Payment Schedule for June 22, a copy of which appears in the minute book as appendix B.  
**RESOLVED:** That the payment schedule for June 2022 be approved.

**2223- 46**     **Highway Cleaning**

The CEO provided members with a letter drafted to send to Swindon Borough Council regarding the provision of Highways Cleaning and Maintenance, a copy of which appears in the minute book as appendix C.

**RESOLVED:** That the CEO sends the draft letter to Swindon Borough Council regarding the Highways Cleaning and Maintenance.

**2223- 47**     **Assets Working Party**

The CEO provided members with a written update regarding items discussed at the Assets Working Party held on 13 July.

**RESOLVED:** To note the Assets Working Party update.

**2223- 48**     **Grants**

The DECO submitted a report to Council seeking a decision on the following Grant applications:

- 12<sup>th</sup> Swindon (Old Town) Scouts Group - £1,500
- MHA Communities Swindon - £2,000
- Swindon & Wiltshire Pride - £2,000
- UCARE - £1,000
- The Mary Lou Revue - £1,000
- ATB Shop - £900
- Wiltshire Police - £1,000

**Recommendations from Grants Working Party**

**2.1**   **12<sup>th</sup> Swindon (Old Town) Scouts Group**

The Scouts group have applied for £1,500 to fund more tents which will allow more young people to go away camping. **The Grants Working Party recommended supporting this application.**

**RESOLVED:** That the Grant application for the 12<sup>th</sup> Swindon (Old Town) Scouts Group be approved.

**2.2**   **MHA Communities Swindon**

This group applied for £2,000 of funding to support the delivery of the Walcot Friendship Group. **The Grants Working Party recommend refusing this application as it is asking for funding to support the general operational costs of this group.**

**RESOLVED:** To refuse the Grant application for MHA Communities Swindon due to unsupported spend.

**2.3**   **Swindon & Wiltshire Pride**

This group applied for £2,000 to support their Pride Picnic event in Queen's Park. **The Grants Working Party have recommended approving a grant of £1,000 on the basis that it in successive years this group has applied for grant funding from the Parish Council.**

**RESOLVED:** That the Parish Council approve £1,000 subject to:

- The ESAG process being completed

- No literature purchased with the funds
- Paying the appropriate hire fees dependent on the number of attendees expected

#### **2.4 UCARE**

The grant application is to help fund supportive care packages to people who are receiving treatment for cancer or their carer's. **The Working Party recommend deferring this item as it requires more information of what the pack will contain.**

**RESOLVED:** That the Grant application be deferred until more information has been provided.

#### **2.5 The Mary Lou Revue**

This application is to help fund a free to attend vintage song and dance performance in the Town Gardens Bandstand. **The Working Party recommend refusing this application on the basis that they have not made clear what the grant funding would go towards.**

**RESOLVED:** That the Grant application for the Mary Lou Revue be refused due to lack of information.

#### **2.6 ATB Shop**

This application asks for £900 to run two free community workshops at Buckhurst Skate Park. **The Working Party recommend deferring this item with more information required as to how the grant funding would specifically be spent.**

**RESOLVED:** That the Grant application for the ATB Shop be deferred until more information has been provided

#### **2.7 Wiltshire Police**

Wiltshire Police have applied for £1,000 to run a Bike Marking event. **The Grants Working Party recommend supporting this application.**

**RESOLVED:** To approve the Grant application made by Wiltshire Police with an amendment from £1,000 to £800 and with the provision that the Parish Council retain any unused bike marking kits.

2223- 49

#### **Apsley House**

The Chair provided members with a verbal report regarding Apsley House.

**RESOLVED:** That the Parish Council confirm in writing their expression of interest to Swindon Borough Council that the Parish wish to commence with the moratorium for Apsley House.

2223- 50

#### **Badbury Park Community Centre**

The CEO provided members with a written report regarding Badbury Park Community Centre. A copy of which appears in the minute book as appendix D

**RESOLVED:** That recommendation 3.1 be deferred.

**RESOLVED:** To approve recommendation 3.2.

#### **Recommendations**

**3.1** That a business plan is created based on the site being utilised as a community

library and hub

**3.2** To conduct research with the Badbury Park Community with a view to understanding local needs.

**2223- 51     Admission of Public and Press**

To resolve in accordance with Standing Order 3 (d) that ‘in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they be instructed to withdraw’.

Reason: **Staffing**

**2223- 52     Staffing**

The CEO provided a written report regarding staffing.

**Recommendations**

**3.1** Support the additional hours to be worked by the Parish Council’s Communications Consultant as proposed.

**3.2** Note the projected overspend in the Parish Council’s budget.

**3.3** To offer a permanent contract to the Acting Deputy CEO and salary scale as detailed in the report.

**RESOLVED:** To approve recommendations 3.1 and 3.3

**RESOLVED:** To note recommendation 3.2

The meeting closed at 19.57

Signed.....

Date.....

Chair of the Council.....

