

SOUTH SWINDON PARISH COUNCIL
(CENTRAL SWINDON SOUTH PARISH COUNCIL)

FULL COUNCIL MEETING

Minutes of the meeting held on 27 September 2022 at 7.15pm
In the Council Chamber, Parish Council Office, Gladstone Street, Swindon.

Present	Cllr C. Watts (Chair)	Cllr N. Hopkins
	Cllr D. Griffiths	Cllr S. Pajak
	Cllr E. Heavens	Cllr V. Ayris
	Cllr H. Abdul	Cllr S. James
	Cllr N. Watts	Cllr P. Herring
	Cllr Javed Miah	Cllr L. Kasmaty
	Cllr S. Allsopp	Cllr J. Firmin
	Cllr S. Ahmed	Cllr J. Milner - Barry

Officers	Jake Mee	Chief Executive Officer
	Natasha Abrahamson	Planning & Agenda Clerk

Public None

Public Questions None

Apologies	Cllr W. Horley	Cllr M. Gladman
	Cllr J. Howarth (Vice-Chair)	Cllr Jamal Miah
	Cllr M. Strinkovsky	Cllr T. Philpot
	Cllr J. Ali	

2223 - 66 **Declarations of Interest & Applications for Dispensation**
None

2223 - 67 **Chairs report**
The Chair of the Parish Council provided members with a verbal update on projects and events that have taken place so far this year.

2223 - 68 **Information from Borough Councillors**
None present.

2223 - 69 **Accounts – July & August 2022**
The CEO submitted the Accounts for July 22, and informed members that August accounts were unavailable but will be brought to the 25 October Full Council. A copy of the July accounts appears in the minute book as appendix A.

RESOLVED: To defer August Accounts until October Full Council meeting

RESOLVED: That the Accounts for July 22 be approved

2223 - 70 **Payment Schedule – August 2022**
The CEO submitted the Payment Schedule for August 22 totaling £194,923.17, a copy of which appears in the minute book as appendix B.

RESOLVED: That the Payment Schedule for August 22 be approved.

2223 - 71 **Minutes of - Full Council held 28 June 2022**
RESOLVED: That the minutes of the Full Council meeting held on 28 June 2022 be approved as a correct record.

2223 - 72 Minutes of – Leisure, Environment & Amenities held 5 July 2022

RESOLVED that the minutes of the Leisure, Environment & Amenities meeting held on 5 July 2022 be approved as a correct record.

2223 - 73 Minutes of - Full Council held 19 July 2022

RESOLVED: That the minutes of the Full Council meeting held on 19 July 2022 be approved as a correct record.

2223 - 74 Minutes of – Planning held 26 July 2022

RESOLVED: That the minutes of the Planning meeting held on 26 July 2022 be approved as a correct record.

2223 - 75 Minutes of - Full Council held 23 August 2022

RESOLVED: That the minutes of the Full Council meeting held on 23 August 2022 be approved as a correct record.

2223 - 76 Minutes of – Planning held 30 August 2022

RESOLVED: That the minutes of the Planning meeting held on 30 August 2022 be approved as a correct record.

2223 - 77 Interim Internal Audit 2022 /23

The CEO provided members with a copy of the Interim Internal Audit 2022/23, a copy of which can be found in the minute book as appendix C.

RESOLVED: To note the Interim Internal Audit 2022/23.

2223 - 78 Parish Council Offices Air Conditioning

The CEO provided members with a written report, seeking a decision for the installation of Air Conditioning throughout the Parish Council Office, a copy of which can be found in the minute book as appendix D.

Recommendations

3.1 To decide whether to proceed with upgrading the storage heater system to air conditioning cooling/heating.

3.2 If recommendation 3.1 is approved, to use supplier 4 at a cost of £13,060.

3.3 To decide if rooms 3&4 are included in the specification at an additional cost of £4,020.

3.4 Any approved works should be funded from the ear marked reserve for buildings (current balance £841,109).

RESOLVED: To proceed with the upgrading of the storage heater system.

RESOLVED: To approve recommendation 3.2.

RESOLVED: To include rooms 3 & 4 in the installation of Air Conditioning at the additional cost of £4,020.

RESOLVED: To approve recommendation 3.4.

2223 – 79 GWR Park – Heritage Action Zone update

The CEO provided a written report seeking authority to purchase park furniture and noticeboards at GWR park, a copy of which appears in the minute book as appendix E.

Recommendations

3.1 To note the Parish Officer update regarding the GWR Park HAZ project.

3.2 To approve the purchase of park furniture and noticeboards as proposed in Point 2.5

RESOLVED: To note the update regarding the GWR Park HAZ project

RESOLVED: To approve recommendation 3.2 with the amendment that the purchase of park furniture and noticeboards be sought with the original budget agreed at the Full Council meeting held on 22 March 2022.

2223 - 80 Delegated Decisions

To note the decisions approved by the Chair, Vice-Chair and CEO under delegated powers.

RESOLVED: To note the decisions approved by the Chair, Vice- Chair and CEO under delegated powers.

2223 - 81 Admission of Public and Press

To resolve in accordance with standing order 3(d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they be instructed to withdraw'.
Reason: **Commercially Sensitive**

2223 - 82 Events Report

The Events Manager provided a written report seeking approval for the proposed merchandising, charity partnerships and car parking relating to the Enchanted Garden Light Trail

Recommendations

5.1 Resolve to agree that Shop Small Swindon should operate Christmas market stalls at the Enchanted Gardens Light Trail in 2022 and to the flat stall rate model as set out in the proposal in Point 2.

5.2 Resolve to agree to have Brighter Futures run a stall at the Enchanted Gardens Light Trail in 2022, including selling the Parish Council's merchandise for a 50% split of the profits.

5.3 Resolve to agree to partnering with Rotary to manage the car park at Commonweal School to raise money for Prospect Hospice through parking charges.

RESOLVED: To approve recommendations 5.1, 5.2 and 5.3

2223 - 83 Grants

The CEO submitted a report to Council seeking a decision on the following grant applications:

1. Christ Church
2. Nepalese Association Wiltshire (NAW)

3. Swindon Town – Women's FC
4. Swindon Shock Basketball Wheelchair Club

Recommendations from Grants Working Party

Christ Church

Requested a grant of £1000 towards a defibrillator

RESOLVED: To approve the request of £1000

Nepalese Association of Wilshire (NAW)

Requested £1000 to organize a series of youth development programs which will provide integration and value of helping the communities. The following programs have been planned; To provide awareness education on community value and importance. To provide career development plan and awareness and to provided sport development training sessions

RESOLVED: To request more information, such as:

- A breakdown in costs
- What type of courses will be running?
- Who will be running the course?
- Are they inclusive courses?
- To advise the applicant on the Parish Councils Grants Policy Guidelines.

Swindon Town WFC

Requested £2000 to provide football training, coaching and matches across 3 sides.

RESOLVED: To request more information, such as:

- A breakdown in costs
- What will the money be spent on?

Swindon Shock Basketball Wheelchair Club

Requested £2000 to restart the delivery of local wheelchair basketball sessions at New College, transport costs to move a storage container, hall hire at New College Sports Hall, Coaching expenses, and equipment maintenance.

RESOLVED: To request more information such as:

- Breakdown in costs
- Is this a Covid bounce back request?
- To advise the Grant applicant on the Parish Councils Grants Policy Guidelines.

The meeting closed at 20.35

Signed.....

Date.....

Chair of the Council.....