

South Swindon Parish Council

Full Council Meeting

Minutes of the meeting held on 13 December 2022 at 6.30pm

In the Council Chamber, Parish Council Office, Gladstone Street, Swindon.

Present:	Cllr C. Watts (Chair) Cllr J. Ali Cllr S. Allsopp Cllr V. Ayris Cllr J. Firmin Cllr D. Griffiths Cllr E. Heavens Cllr N. Hopkins Cllr P. Herring	Cllr J. Howarth (Vice-Chair) Cllr S. James Cllr L. Kasmaty Cllr Jamal Miah Cllr S. Pajak Cllr T. Philpot Cllr M. Strinkovsky Cllr N. Watts
Officers:	Jake Mee Matthew Leather	Chief Executive Officer Deputy Chief Executive Officer
Also Present	Philip Wilkinson David Tippetts Cllr Bazil Solomon	Wiltshire & Swindon Police & Crime Commissioner Neighbourhood Inspector, Swindon Central South Neighbourhood Team Liden, Eldene and Park South Borough Councillor
Public:	None	
Public Questions/Representations:	A letter received from SBC Cllr Adorabelle to Police & Crime Commissioner which appears alongside response as appendix A in minute book.	Response sent by email from Police & Crime Commissioner.
Apologies:	Cllr S Ahmed Cllr Javed Miah	
Absent:	Cllr A. Hamid Cllr W. Horley Cllr J. Milner-Barry	

2223 – 120

Declarations of Interest

None

2223 – 121

Chairs Report

The Chair of the Parish Council provided members with a verbal update on projects and events that have taken place so far this year.

2223 – 122

Information from Borough Councillors

Cllr Bazil Solomon attended the meeting for other agenda items.

RESOLVED: *To suspend standing orders for the following agenda item: **Wiltshire & Swindon Police and Crime Commissioner Update***

2223 – 123

Wiltshire & Swindon Police & Crime Commissioner Update

Parish Councillors received an update from the Police & Crime Commissioner and Inspector David Tippetts, followed by questions and answers with Parish Councillors. The Chair thanked the Police & Crime Commissioner for visiting the Parish Council.

RESOLVED: To thank the Swindon Central South Community Policing Team for their support in working with the Parish Council's Youth Service.

The Chair asked for ***Standing Orders to be reinstated.***

2223 – 124

Payment Schedule – November 2022

The CEO submitted the Payment Schedule for November 22 totaling £448,990.76 a copy of which appears in the minute book as appendix B.

RESOLVED: That the Payment Schedule for November 22 be approved.

2223 – 125

Minutes of – Leisure, Environment and Amenities held 8 November 2022

RESOLVED: That the minutes of the Leisure, Environment and Amenities meeting held on 8 November 2022 be approved as a correct record.

2223 – 126

Minutes of – Full Council held 22 November 2022

RESOLVED: That the minutes of the Full Council meeting held on 22 November 2022 be approved as a correct record.

2223 – 127

Planning Applications delegated to Chair and Vice-Chair

The Chief Executive Officer presented a written report containing the delegated responses of the Chair & Vice-Chair of the Parish Council's Planning Committee, a copy of which appears in the minute book as appendix C.

RESOLVED: To approve the proposed responses to planning applications by the Chair & Vice-Chair of the Planning Committee.

2223 – 128

Planning Decisions

The Chief Executive Officer presented a written report containing Planning decisions received from Swindon Borough Council, a copy of which appears in the minute book as appendix D.

RESOLVED: To note the planning decisions made by Swindon Borough Council.

2223 – 129

Apsley House

A proposed letter to Swindon Borough Council has been drafted by the Chief Executive Officer which states the Parish Council is not in a position to proceed with the purchase of Apsley House and outlines the reasons why.

RESOLVED: That the Parish Council approves the draft letter be sent to Swindon Borough Council.

2223 – 130

Independent Remuneration Panel on Councillors Allowances

The CEO presented a written report on Councillors Allowances together with the proposed allowance rate proposed by Swindon's Independent Remuneration Panel.

Recommendation

3.1 Council should make a decision to set the amounts for Councillor Allowances for the coming year to be incorporated into the budget.

RESOLVED: That Councillors Allowances be increased in line with the staffing award at 6.5%.

2223 – 131

Draft Budget 2023-24

The CEO presented a draft budget for the 2023-24 financial year a copy of which appears in the minute book as appendix E. This draft budget was presented alongside a covering report from the CEO.

Cllr Firmin asked if a list of parish projects that affect the proposed budget could be shared with Parish Councillors. The Clerk confirmed he will do this.

Recommendations

3.1 That the draft budget for 2023/24 as detailed in the attached report is noted and taken away for councillors to analyse before the Full Council meeting in January 2023.

3.2 That the draft Precept demand for 2023/24 of £2,813,090 is noted.

RESOLVED: To approve recommendations 3.1 and 3.2

2223 – 132

Resignation- Cllr Mary Gladman

The CEO stated that Cllr Mary Gladman had issued her resignation from South Swindon Parish Council, leading to a casual vacancy. He also presented Parish Councillors with a paper on the process of filling a casual vacancy and the procedure required to co-opt a Parish Councillor. He asked Parish Councillors if they would like to co-opt applicants on to the Parish Council to fill this vacancy up until the next Parish Council elections in May 2023.

RESOLVED: Thank Mary Gladman for her service to the Parish Council.

RESOLVED: To issue a notice of vacancy with a view to the co-option of a Parish Councillor at the next Full Council meeting.

2223 – 133

RESOLVED:

Admission of Public and Press

To resolve in accordance with standing order 3(d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they be instructed to withdraw'. Reason: **Commercially Sensitive, Data Protection and Staffing.**

2223 – 134

The Bowl Redevelopment

The CEO presented a report proposing to appoint a lead architect for developing the outline proposal for the Town Gardens Bowl refurbishment.

Recommendations

3.1 That Burrell Foley Fischer are appointed as the lead architect for developing the outline proposal for refurbishment of The Bowl as per their proposal and at a cost of £32,900.

3.2 That the outline business case for The Bowl be brought to the January Full Council meeting for review.

RESOLVED: To approve recommendations 3.1 and 3.2.

2223 – 135

Grant Application

The Deputy CEO reported a grant application totaling £187 has been received from the Medaille Trust, a copy of which appears in the minute book as appendix F. He reported that Grants Working Party members have recommended supporting this application.

RESOLVED: To approve the grant application from the Medaille Trust.

2223 – 136

Community Centre Reopening Strategy

The Deputy CEO presented a report on the reopening of Broadgreen Community Centre and the opening of Badbury Park Community Facility.

Recommendations

3.1 Approve the strategy and next steps to opening the Badbury Park Community Facility as outlined in Points 2.12, 2.13, 2.14 and 2.15, including the spending of £80,417.61 of S106 money on the facility.

3.2 Approve the immediate recruitment of a new Community Facilities Officer with a salary and allowance attached to this post as outlined in Point 2.8.

3.3 Approve the change in role and responsibilities for the Old Town Library Manager, including the salary uplift as outlined in Point 2.12.

3.4 Approve the recruitment of two new library assistants to support Old Town Library and the future Badbury Park Library, with associated salary costs, as outlined in Point 2.12.

RESOLVED: To approve recommendations 3.1, 3.2, 3.3 and 3.4.

Meeting Closed at

Signed:

Dated:

Chair of the Parish Council