

South Swindon Parish Council

Full Council Meeting

Minutes of the meeting held on 22 November 2022 at 7.15pm
In the Council Chamber, Parish Council Office, Gladstone Street, Swindon.

Present:	Cllr C. Watts (Chair) Cllr S. Ahmed Cllr J. Ali Cllr S. Allsopp Cllr V. Ayris Cllr L. Kasmaty Cllr J. Milner-Barry Cllr. N. Watts	Cllr J. Firmin Cllr D. Griffiths Cllr A. Hamid Cllr N. Hopkins Cllr S. James Cllr S. Pajak
Officers:	Jake Mee Abigail Scutts Sam Victory Natasha Abrahamson	Chief Executive Officer Events Manager Communications Officer Planning & Agenda Clerk
Public:	None	
Public Question:	None	
Apologies:	Cllr J. Howarth (Vice Chair) Cllr E. Heavens Cllr Javed Miah Cllr Jamal Miah Cllr M. Strinkovsky	Cllr M. Gladman Cllr P. Herring Cllr W. Horley Cllr T. Philpott

2223 – 103 Declarations of Interest

None

2223 – 104 Chairs Report

The Chair of the Parish Council provided members with a verbal update on projects and events that have taken place so far this year.

2223 – 105 Information from Borough Councillors

None present

2223 – 106 Accounts – October 2022

The CEO submitted a copy of the accounts for October 2022. A copy of which appears in the minute book as appendix A

RESOLVED: That the accounts for October 22 be approved.

2223 – 107 Payment Schedule – October 2022

The CEO submitted the Payment Schedule for October 22 totaling £117,924.48 a copy of which appears in the minute book as appendix B.

RESOLVED: That the Payment Schedule for October 22 be approved.

2223 – 108 Minutes of – Planning held 27 September 2022

RESOLVED: That the minutes of the Planning meeting held on 27 September 2022 be approved as a correct record.

2223 – 109 Minutes of – Full Council held 27 September 2022

RESOLVED: That the minutes of the Full Council meeting held on 27 September 2022 be approved as a correct record.

2223 – 110 Minutes of – Planning held 18 October 2022

RESOLVED: To note the apologies sent by Cllr J. Ali for the Planning meeting held 18 October 2022.

RESOLVED: That the minutes of the Planning meeting held on 18 October 2022 be approved as a correct record.

2223 – 111 Minutes of – Full Council held 25 October 2022

RESOLVED: That an amendment be made to Minute number 2223 -102 to read: To approve Farris Catering as the hot food vendor for the Enchanted Garden Light Trail 2022.

2223 – 112 Minutes of – Planning held 15 November 2022

RESOLVED: That the minutes of the Planning meeting held on 15 November 2022 be approved as a correct record

2223 – 113 Delegated Decisions

A written report was provided to Councillors regarding a delegated decision taken by the Chair and Vice-Chair of the Council relating to Old Town Christmas Lights and the Quarry Road Lease, with a recommendation to note. A copy of which appears in the minute book as appendix C.

Recommendations

3.1 That the decision and report be noted.

RESOLVED: To approve recommendation 3.1

2223 – 114 New Vehicle – Mowers

The CEO provided a written report regarding the procurement of new mowers for 2023, a copy of which appears in the minute book as appendix D.

Recommendations

3.1 To place an order for seven Kubota F391 mowers with Supplier 3 for £180,646 less trade in price of the current fleet of £56,000, a net cost of £124,646 as per 2.3

3.2 That the purchase be funded from the vehicle replacement fund as per 2.2

RESOLVED: To approve recommendations 3.1 and 3.2

2223 – 115 Civility & Respect Pledge

The CEO provided members with a written report regarding the Civility & Respect Pledge from the National Association of local Councils. A copy of which appears in the minute book as appendix E.

Recommendations

3.1 That the council affirms the statements as per 2.3 and signs up to the Civility and Respect Pledge.

RESOLVED: To approve recommendation 3.1

2223 – 116 Events -2022 Review & 2023 Programme

The Events Manager provided members with a written report regarding the events that have taken place in 2022 and the 2023 events programme. A copy of which appears in the minute book as appendix F.

Recommendations

5.1 Support the draft programme for events in 2023.

5.2 Consider SMART objectives and KPIs for events in 2023 to determine appropriate direction for programming.

5.3 Consider a decision on whether to add Shaftesbury Lake Wildlife Discovery Day to the programme of events for 2023.

RESOLVED: To approve recommendations 5.1, 5.2

RESOLVED: To organize the Shaftesbury Lake Wildlife Discovery day should it be safe to do so.

2223 – 117 Badbury Park Community Facility

A recommendation was presented to members of the Leisure, Environment and Amenities Committee regarding the transfer of the lease of the Badbury Park Community Facility. A copy of which can be found in the minute book as appendix G.

Recommendations

3.1 Approve the Parish Council's CEO sign all necessary documentation for the freehold of the Badbury Park Facility to be transferred to the Parish Council.

3.2 Support the business plan proposed by the Chair of the Leisure, Environment and Amenities Committee to run the building as a bookable community space combined with a community library.

3.3 Delegate to the Parish Council CEO approval to undertake necessary "fitting out" work, to get the community facility ready for opening. The cost of this work will be covered in the first instance by S106 funds allocated to Badbury Park and, any remaining funding will covered by the Parish Council's Buildings Reserve.

3.4 Determine whether the Parish Council wishes to nominate a director to the Management Company responsible for maintaining the Badbury Park Community Facility's shared spaces.

3.5 Subject to recommendations 3.1, 3.2 and 3.3 being approved, the Leisure, Environment and Amenities Committee write to the residents of Badbury Park informing them of the Parish Council's decision to manage the community facility as referred to in Point 2.10.

RESOLVED: To approve recommendations 3.1, 3.2, 3.3 and 3.5

RESOLVED: To defer recommendation 3.4 until all information on the management company is available

2223 – 118 Broadgreen Main Hall Air Conditioning

The CEO provided a report regarding quotes received for the installation of Air Conditioning at Broadgreen Community Centre Main Hall, a copy of which can be found in the minute book as appendix H.

Recommendations

3.1 That the Council proceed with the refurbishment of the air-conditioning system for Broadgreen Main Hall and select Company 2 at a cost of £13,248 as per 2.5

3.2 That the works are funded from the accumulated funds within the Building Earmarked Reserve.

RESOLVED: To approve recommendations 3.1 & 3.2

2223 – 119 Grants Policy for Warm Spaces

The CEO presented members with a draft Warm and Welcome Spaces Charter and Grants Policy

RESOLVED: That the Warm and Welcome Spaces Charter and Grants Policy.

Meeting Closed at 20.45

Signed:

Dated:

Chair of the Parish Council