

SOUTH SWINDON PARISH COUNCIL
(Central Swindon South Parish Council)

22 JUNE 2023

Notice of a meeting of the FULL COUNCIL
to be held on **TUESDAY 27 JUNE** at **6.30pm** in the **COUNCIL CHAMBER, PARISH
COUNCIL OFFICE, GLADSTONE STREET, SN1 2AU**



Jake Mee
Chief Executive Officer

AGENDA NOTICE

Public Questions, Comments or Representations **(maximum of 10 minutes)**

1. **Apologies**
2. **Declarations of Interest & Applications for Dispensation**
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 17 May 2023.
3. **Chair's Report**
To receive an update from the Chair of the Parish Council.
4. **Minutes – Full Council**
To confirm as a true record the minutes of the Annual Council meeting held on 17th May 2023.
5. **Minutes – Planning**
To adopt the minutes of the Planning Committee Meeting held on 20 June 2023.
6. **Calendar of Meetings 2023-24**
To adopt a calendar of meetings for the municipal year.
7. **Accounts – March 2023**
To receive the management accounts for March 2023.
8. **Accounts – April 2023**
To receive the management accounts for April 2023.
9. **Payment Schedule – May 2023**
To approve the Payment Schedule for May 2023.
10. **Internal Audit 2022/23 – Final**
To consider the report of the internal auditor.
11. **Year End 2022/23 - Annual Governance Statement**
To approve the Annual Governance Statement as part of the 2022/23 Annual Return.
12. **Year End 2022/23 – Accounting Statements**
To approve the Year End Accounts and the Accounting Statement as part of the 2022/23 Annual Return.
13. **Parish Change of Name**
To receive a report from the CEO regarding a name change request from the Parish Council.
14. **Asset Transfers – Buckhurst Field**
To receive a report from the CEO regarding the asset transfer of Buckhurst Field and Shrewsbury Road car park and changing rooms.

15. **Cooperative Council Innovation Network**
To consider a proposal for the Parish Council to become a member of the Cooperative Council Innovation Network and to become known as a Cooperative Council.
16. **Badbury Park Community Hub Update**
To receive a report from the Deputy CEO regarding the Badbury Park Community Hub.
17. **Councillor Email Addresses**
To receive a report from the CEO regarding Councillor email addresses
18. **Prime Theatre- Summer Workshops in Town Gardens Bowl**
To receive a report from the Deputy CEO regarding youth workshops from Prime Theatre in the Town Gardens Bowl.
19. **Broadgreen Community Event**
To receive a proposal from Cllr Dias and Cllr Pereira to host a small community event in the open space at Broadgreen on 15th July 2023.
20. **New Sweepers Procurement**
To receive a report from the CEO regarding procurement of new sweepers.
21. **Admission of Public and Press**
To resolve in accordance with standing order 3(d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they be instructed to withdraw'. **Reason:** Staffing
22. **Allotment Issue**
To consider an issue at one of the Parish Council's allotments.
23. **Staffing Update**
To receive a report from the CEO regarding changes to the staffing structure of the Parish Council and other staffing related matters.

Members of Parish Council

Cllr Neil Hopkins – Chair	Cllr Sam James
Cllr Janine Howarth – Vice-Chair	Cllr Linda Kasmaty
Cllr Saleh Ahmed	Cllr Marianne Le Coyte-Grinney
Cllr Junab Ali	Cllr Rosie Leather
Cllr Steve Allsopp	Cllr Jamal Miah
Cllr Rebecca Banwell-Moore	Cllr Joseph Pereira
Cllr Mike Davies	Cllr Graham Philpot
Cllr Domingos Dias	Cllr Tricia Philpot
Cllr John Firmin	Cllr Tom Silberberg
Cllr Dave Griffiths	Cllr Danial Vales
Cllr Abdul Hamid	Cllr Nadine Watts
Cllr Patrick Herring	

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex, and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.