

SOUTH SWINDON PARISH COUNCIL

19 October 2023

Notice of a meeting of the
FULL COUNCIL
to be held on **TUESDAY 24 October 2023 at 7.15pm**
in the **Council Chamber, Parish Council Offices, Gladstone Street**



Jake Mee
Chief Executive Officer

AGENDA NOTICE

Public Questions, Comments or Representations (**maximum of 10 minutes**)

1. **Apologies**
2. **Declarations of Interest & Applications for Dispensation**
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 17 May 2023.
3. **Chair's Report**
To receive an update from the Chair of the Parish Council.
4. **Minutes - Full Council**
To confirm as a true record the minutes of the Full Council meeting held on 19 September 2023.
5. **Minutes – Planning**
To adopt the minutes of the Planning Committee Meeting held on 26th September 2023.
6. **Minutes – Planning**
To adopt the minutes of the Planning Committee Meeting held on 17th October 2023.
7. **Delegated Decision**
To note a decision made by the CEO in conjunction with the Grants Working Party and Full Council.
8. **External Audit Report 2022-23**
To note the clean audit and signed Section 3 of the Annual Governance & Accountability Return by external auditors PKF Littlejohn.
9. **Interim Internal Audit Report 2023/24 Quarter 2**
To note the clean first interim internal audit from Auditing Solutions for the period to September 2023.
10. **SBC & Parish Partnerships**
To receive a report from the CEO regarding potential devolution of further services from Swindon Borough Council.
11. **Swindon Link/Newsletter Delivery**
To note a response from Swindon Link regarding Councillor reports of missed deliveries.
12. **Enchanted Gardens Light Trail**
To receive an update from the Events Manager on the Enchanted Gardens Light Trail
13. **Defibs Update**
To receive an update from the CEO on the placement of community defibrillators
14. **Councillor Training**
To gauge interest in finance training for Councillors.

15. **Grants Policy**
To consider an updated Grants Policy
16. **Quarry Road Tennis Courts Drainage design**
To consider the drainage design for flood alleviation at Quarry Road Tennis Courts
17. **Representatives on Outside Bodies**
To consider appointing a member to represent the parish with the Wiltshire Association of Local Councils.
18. **Membership of Committees**
To consider appointment of members to vacant spaces on the Finance & Staffing Committee.
19. **Admission of Public and Press**
To resolve in accordance with standing order 3(d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they be instructed to withdraw'. **Reason: Community Safety & Commercial Confidentiality**
20. **Community Safety**
To receive information regarding a Community Safety programme.
21. **Project Support**
To receive a report from the CEO regarding grant consultant support for major projects.

Members of Parish Council

Cllr Neil Hopkins – Chair	Cllr Sam James
Cllr Janine Howarth – Vice-Chair	Cllr Linda Kasmaty
Cllr Saleh Ahmed	Cllr Marianne Le Coyte-Grinney
Cllr Junab Ali	Cllr Rosie Leather
Cllr Steve Allsopp	Cllr Jamal Miah
Cllr Rebecca Banwell-Moore	Cllr Joseph Pereira
Cllr Mike Davies	Cllr Graham Philpot
Cllr Domingos Dias	Cllr Trish Philpot
Cllr John Firmin	Cllr Tom Silberberg
Cllr Dave Griffiths	Cllr Danial Vales
Cllr Abdul Hamid	Cllr Nadine Watts
Cllr Patrick Herring	

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex, and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.