

SOUTH SWINDON PARISH COUNCIL

07 December 2023

Notice of a meeting of the
FINANCE & STAFFING COMMITTEE
to be held on **TUESDAY 12 DECEMBER 2023 at 7.00pm**
in the **Council Chamber, Parish Offices, Gladstone Street, Swindon SN1 2AU**



Jake Mee
Chief Executive officer

AGENDA

Public Questions, Comments or Representations (**maximum of 10 minutes**)

1. **Apologies**
2. **Declarations of Interest & Applications for Dispensation**
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 17 May 2023.
3. **Accounts - November 2023**
To receive the accounts for November 2023.
4. **Payment Schedule- November 2023**
To receive the Payment Schedule for November 2023.
5. **Admission of Public and Press**
To resolve in accordance with standing order 3(d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they be instructed to withdraw'. **Reason:** Staffing
6. **Staffing Budget 2024-25**
To receive the draft staffing budget from the CEO for 2024-25.
7. **Draft Budget 2024-25**
To receive a draft budget from the CEO for 2024-25.

Members of Committee

Neil Hopkins – Chair
Janine Howarth – Vice-Chair
Junab Ali
Steve Allsopp
John Firmin
Dave Griffiths

Sam James
Trish Philpot
Graham Philpot
Nadine Watts
Vacant

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex, and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.