

SOUTH SWINDON PARISH COUNCIL

15 February 2024

Notice of a meeting of the
FULL COUNCIL
to be held on **TUESDAY 20 FEBRUARY 2024 at 6.30pm**
in the **Council Chamber, Parish Council Offices, Gladstone Street**



Jake Mee
Chief Executive Officer

AGENDA NOTICE

Public Questions, Comments or Representations (**maximum of 10 minutes**)

1. **Apologies**
2. **Declarations of Interest & Applications for Dispensation**
To receive any Declarations of Interest required by the Code of Conduct adopted by the parish council on 17 May 2023.
3. **Presentation – SBC Director of Operations and Cabinet Member for Communities and Joint Working**
To receive a presentation from Swindon Borough Council's Director of Operations and the Cabinet Member for Communities and Joint Working regarding the Borough Council's proposed transfer of services to Parish Councils.
4. **Chair's Report**
To receive an update from the Chair of the Parish Council.
5. **Minutes – Finance & Staffing**
To adopt and confirm as a true record the minutes of the Finance & Staffing Meeting held on 23rd January 2024.
6. **Minutes – Full Council**
To confirm as a true record the minutes of the Full Council Meeting held on 23rd January 2024.
7. **Payment Schedule – January 2024**
To approve the payment schedule for January 2024.
8. **Buckhurst Field Improvement Programme**
To receive a report from the Projects Officer regarding improvements to Buckhurst Field.
9. **East Wichel Open Space Improvements**
To receive a report from the Projects Officer regarding improvements to East Wichel open space and play area.
10. **Broadgreen Hut**
To receive a report from the Deputy CEO regarding a 1-year lease of the Broadgreen Hut with Changing Suits.
11. **Town Gardens Planting Scheme**
To review a proposed planting scheme at Town Gardens.
12. **Quarry Road Drainage Works**
To receive a report regarding drainage works required at the Quarry Road Tennis Courts.
13. **GWR Park Information Boards**
To consider designs of Information Boards being produced for GWR Park through the Heritage Action Zone.

14. **Local Government Boundary Review of Swindon**
To consider whether the Parish Council wishes to respond to the consultation reviewing the Borough Council's Ward Boundaries.
15. **Precept Information Leaflet**
To receive a draft precept information leaflet for 2024-25.
16. **Calendar of Meetings 2024/25**
To consider the Parish Council's Meetings Calendar for 2024/25.
17. **Admission of Public and Press**
To resolve in accordance with standing order 3(d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they be instructed to withdraw'. **Reason:** Staffing
18. **Staffing Working Party**
To consider recommendations from the Staffing Working Party regarding changes to the Parish's staffing structure and the division of responsibilities.

Cllr Neil Hopkins – Chair

Cllr Janine Howarth – Vice-Chair

Cllr Saleh Ahmed

Cllr Junab Ali

Cllr Steve Allsopp

Cllr Rebecca Banwell-Moore

Cllr Mike Davies

Cllr Domingos Dias

Cllr John Firmin

Cllr Dave Griffiths

Cllr Abdul Hamid

Cllr Patrick Herring

Cllr Sam James

Cllr Linda Kasmaty

Cllr Marianne Le Coyte-Grinney

Cllr Rosie Leather

Cllr Jamal Miah

Cllr Joseph Pereira

Cllr Graham Philpot

Cllr Trish Philpot

Cllr Tom Silberberg

Cllr Danial Vales

Cllr Nadine Watts

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex, and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.