

South Swindon Parish Council
Finance & Staffing Council Meeting
Minutes of the meeting held on 12 December 2023 at 7.00pm
In the Council Chamber, Parish Council Office, Gladstone Street, Swindon.

Present:	Cllr N. Hopkins (Chair) Cllr S. Allsopp Cllr D. Griffiths Cllr J. Firmin Cllr P Herring (substituting for Cllr J Ali)	Cllr S James Cllr T Philpot Cllr G Philpot Cllr N. Watts
Officers:	Jake Mee Carol Clark	Chief Executive Officer Administration Assistant
Public:	Two	
Apologies:	Cllr J. Howarth (Vice-Chair)	Cllr J Ali

2324 – 273 Declarations of Interest & Applications for Dispensation

None

2324 – 274 Accounts – November 2023

The Chief Executive Officer submitted the Management Accounts for November 2023, a copy of which appears as Appendix A in the Minute Book.

The CEO gave an overview of the accounts and councillors discussed the information provided in the report.

RESOLVED that the Management Accounts for November 2023 be approved.

2324 – 275 Payment Schedule – November 2023

The Chief Executive Officer submitted the Payment Schedule for November 2023, a copy of which appears as Appendix B in the Minute Book.

RESOLVED that the Payment Schedule for November 2023 totalling, £378,565.63 be approved.

2324 – 276 Admission of Public and Press

To resolve in accordance with standing order 3(d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they be instructed to withdraw'. **Reason:** Staffing

The members of the public and the Administration Assistant left the room during this item.

2324 – 278 Staffing Budget 2024-25

The Chief Executive Officer submitted the draft staffing budget for 2024-25. A copy of which appears as Appendix A in the confidential Minute Book.

RESOLVED that the staffing proportion of the budget be recommended for approval at the January 2024 Full Council meeting.

The members of the public and the Administration Assistant returned to the room during this item.

2324 – 279 Draft Budget 2024-25

The Chief Executive Officer submitted the draft budget for 2024-25. A copy of which appears as Appendix C in the Minute Book.

RESOLVED that the draft budget is recommended for approval subject to the confirmation of the Precept Support Grant, Community Buildings income and Parks Library Staffing costs.

Meeting Closed at 19.48pm

Signed:

Dated:

Chair of the Parish Council