

South Swindon Parish Council
Finance & Staffing Council Meeting
Minutes of the meeting held on 23 January 2024 at 6.30pm
In the Council Chamber, Parish Council Office, Gladstone Street, Swindon.

Present:

Cllr N. Hopkins (Chair)	Cllr D. Griffiths
Cllr J Ali	Cllr S James
Cllr S. Allsopp	Cllr T Silberberg (substitution for Cllr J Howarth)
Cllr J. Firmin	Cllr N. Watts

Officers:

Jake Mee	Chief Executive Officer
Carol Clark	Administration Assistant

Public: None

Apologies:

Cllr J. Howarth (Vice-Chair)	Cllr T Philpot
Cllr S James	Cllr G Philpot

2324 – 301 Declarations of Interest & Applications for Dispensation
None

2324 – 302 Accounts – December 2023
The Chief Executive Officer submitted the Management Accounts for December 2023, a copy of which appears as Appendix A in the Minute Book.

The CEO gave an overview of the accounts and councillors discussed the information provided in the report.

RESOLVED that the Management Accounts for December 2023 be approved.

2324 – 303 Payment Schedule – December 2023
The Chief Executive Officer submitted the Payment Schedule for December 2023, a copy of which appears as Appendix B in the Minute Book.
RESOLVED that the Payment Schedule for December 2023 totalling, £190,118.68 including VAT be approved.

2324 – 304 Budget Monitoring Report – Quarter Three
The Chief Executive Officer submitted the quarterly budget monitoring report for quarter three 2023-24. A copy of which appears as Appendix C in the Minute Book.

Cllr James and Cllr Ali arrived during this item.
RESOLVED that the quarterly budget monitoring report for quarter three 2023-24 be approved.

2324 – 305 Admission of Public and Press
To resolve in accordance with standing order 3(d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they be instructed to withdraw'. **Reason:** Staffing

2324 – 306 Youth Working Party Report

The Chief Executive Officer submitted a report regarding youth provision. A copy of which appears as Appendix A in the Confidential Minute Book.

RESOLVED to note the report.

2324 – 307 Staffing

The Chief Executive Officer submitted a report on staffing updates. A copy of which appears as Appendix B in the Confidential Minute Book.

RESOLVED to note the report.

Meeting Closed at 7.21pm

Signed:

Dated:

Chair of the Parish Council