

South Swindon Parish Council
Finance & Staffing Council Meeting
Minutes of the meeting held on 23 April 2024 at 6.30pm
In the Council Chamber, Parish Council Office, Gladstone Street, Swindon.

Present:

Cllr N. Hopkins (Chair)	Cllr P. Herring (deputising for Cllr J Howarth)
Cllr J Ali	
Cllr S. Allsopp	Cllr S James
Cllr J. Firmin	Cllr T Philpot
Cllr D. Griffiths	Cllr G Philpot
	Cllr N. Watts

Officers:

Jake Mee	Chief Executive Officer
Matt Leather	Deputy Chief Executive Officer

Public: None

Apologies: Cllr J. Howarth (Vice-Chair)

2324 – 374 Declarations of Interest & Applications for Dispensation

Cllrs J Ali and N Hopkins declared a non-pecuniary interest on item 6 in relation to their role in the Old Town Rotary.

2324 – 375 Accounts – March

The Chief Executive Officer submitted the Parish Council's Management Accounts for March 2024, a copy of which appears as Appendix A in the Minute Book.

The CEO gave an overview of the accounts and councillors discussed the information provided in the report.

RESOLVED that the Management Accounts for March 2024 be approved.

2324 – 376 Payment Schedule – March 2024

The Chief Executive Officer submitted the Payment Schedule for March 2024, a copy of which appears as Appendix B in the Minute Book.

RESOLVED That the Payment Schedule for December 2023 totalling, £290,173.04 including VAT be approved.

2324 – 377 Budget Monitoring Report – Quarter Four

The Chief Executive Officer submitted the quarterly budget monitoring report for quarter four 2023-24. A copy of which appears as Appendix C in the Minute Book.

RESOLVED That the quarterly budget monitoring report for quarter four 2023-24 be noted.

2324 - 378 Grants

Croft Juniors JFC- £2,000 Grant Application

The Grants Working Party recommended approving this item.

RESOLVED To approve the grant application of £2,000 from Croft Juniors FC.

Rotary on the Parks- £1,000 Grant Application

The Grants Working Party recommended reducing the financial grant from the £1,000 requested to £500 and that a condition of the grant would be prudent expenditure on the items listed in their application.

RESOLVED To approve the grant application of £500 from Rotary on the Parks conditional on prudent expenditure of items listed in the application.

Swindon & Wiltshire Pride- £2,000 Grant Application

The Grants Working Party recommended approving this grant application.

RESOLVED To approve the grant application of £2,000 to Swindon & Wiltshire Pride festival.

Morgan Thomas- £1,000 Grant Application

The Grants Working Party recommended approving this application subject to successful grant applications from other funding bodies.

RESOLVED To approve the grant application from Morgan Thomas of £1,000 subject to successful grant applications from other funding bodies listed.

2324 – 379 **Admission of Public and Press**

RESOLVED that in accordance with standing order 3(d) that ‘in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they be instructed to withdraw’. **Reason:** Staffing

2324 – 380 **Staffing**

The Chief Executive Officer submitted a report on staffing updates. A copy of which appears as Appendix C in the Confidential Minute Book.

RESOLVED To note the report.

Meeting Closed at 7.16pm

Signed:

Dated:

Chair of the Parish Council