

South Swindon Parish Council

Full Council Meeting

Minutes of the meeting held on 23rd April 2024 at 6.30pm

In the Council Chamber, Parish Council Office, Gladstone Street, Swindon.

Present:	Cllr N Hopkins (Chair) Cllr S Allsopp Cllr J Ali Cllr R Banwell-Moore Cllr M Davies Cllr D Dias Cllr J Firmin Cllr D Griffiths Cllr A Hamid Cllr P Herring	Cllr S James Cllr L Kasmaty Cllr M Le Coyte-Grinney Cllr J Pereira Cllr G Philpot Cllr T Philpot Cllr T Silberberg Cllr D Vales Cllr N Watts
Officers:	Jake Mee Matt Leather Abigail Scutts	Chief Executive Officer Deputy Chief Executive Officer Events Manager
Borough Representatives	Cllr Chris Watts	
Apologies:	Cllr J Howarth Cllr R Leather	Cllr S Ahmed
Absences:	Cllr J Miah	
Public Questions	None received.	
2324 – 381	<u>Apologies</u> Cllr J Howarth and Cllr R Leather.	
2324 – 382	<u>Declarations of Interest & Applications for Dispensation</u> Cllrs J Pereira and D Dias declared a pecuniary interest for item 10- San Joao Event.	
2324 – 383	<u>Chairs Report</u> The Chair reported on a variety of issues including the finishing of the Quarry Road Tennis Courts drainage work, the ongoing Blossom Festival, the Badbury Park Allotments opening, upcoming Town Gardens events including the first wedding in the Town Gardens Bowl.	
2324 – 384	<u>Minutes – Full Council 19 March 2024</u> RESOLVED: That the minutes of the Full Council meeting held on 19 th March 2024 be approved as a true record.	
2324 – 384	<u>Minutes – Planning 2 April 2024</u>	

RESOLVED: That the minutes of the Planning Committee on 2nd April 2024 be adopted and approved as a true record.

2324 – 385 Emergency Decisions

The Chief Executive Officer submitted a report detailing the Emergency Decisions taken since the last Full Council Meeting which appears as Appendix A in the Minute Book.

RESOLVED: To note the emergency decisions listed in the report.

2324 – 386 Buckhurst Field Improvement Plan Update

The Deputy Chief Executive Officer submitted an update report on the Buckhurst Field Improvement programme a copy of which appears as Appendix B in the Minute Book.

Recommendations

1. To agree to apply for Football Foundation Pitch Maintenance grant recognising the Parish Council's ongoing financial contribution towards pitch maintenance work from 2026 to 2029, as detailed in Point 2.1 of the report.
2. Subject to a successful Football Foundation grant application, authorise the purchase of new machinery and equipment as proposed in Point 2.2 of the report.
3. To commission the Pitch Maintenance contract work prior to the awarding of the Football Foundation grant as proposed in Point 2.3.

RESOLVED: To approve recommendations 1, 2 and 3.

2324 – 387 Community Centres Update

The Deputy Chief Executive Officer presented a report on bookings at Parish Council community facilities a copy of which appears as Appendix C in the Minute Book.

Recommendation

3.1 To agree the proposed bulk booking discount as proposed in Points 2.2 and 2.3.

RESOLVED: To approve recommendation 3.1.

2324 – 388 Old Town Business Association

The Deputy Chief Executive Officer presented a draft Service Level Agreement between the Parish Council and Old Town Business Association for Councillors consideration a copy of which appears as Appendix D in the Minute Book. The Deputy CEO reported that the Association had agreed to the thrust of the agreement but were seeking advice from their legal representation. He proposed amending the recommendation to agree that the CEO be authorised to agree to minor amendments to the agreement. The Chair proposed that the CEO be authorised to make amendments to the agreement in consultation with the Chairs of the Leisure, Environment and Amenities Committee and Events Working Party.

Recommendation

3.1 To agree the Service Level Agreement with the Old Town Business Association as drafted in Appendix 1 to this report.

Amendment

To authorise the CEO in consultation with the Chairs of the Leisure, Environment and Amenities Committee and Events Working Party, to make minor amendments to the Service Level Agreement with the Old Town Business Association and sign on behalf of the Parish Council.

RESOLVED: To authorise the CEO in consultation with the Chairs of the Leisure, Environment and Amenities Committee and Events Working Party, to make minor amendments to the Service Level Agreement with the Old Town Business Association and sign on behalf of the Parish Council.

2324 – 389

San Joao Event

The Events Officer presented a report regarding an event proposal from Cllrs J Pereira and D Dias a copy of which appears as Appendix E in the Minute Book.

Recommendation

3.1 To support the San Joao event as proposed by the Events Working Party and detailed in Point 2.2. of the report.

RESOLVED: To approve recommendation 3.1.

2324 – 390

Dawn Chorus Walk in Town Gardens

This item was withdrawn as the Town Gardens Café no longer wish to run this event.

2324 – 391

Parish Council Gateway Signage

The Deputy CEO presented a report produced by the Communications Officer regarding new Parish Council gateway signage at vehicular entry points in to South Swindon Parish, a copy of which appears as Appendix F in the Minute Book. Cllr M Davies asked if Parish Officers can approach neighbouring Parish Councils about whether they wished to join with the Parish Council in procuring the signs and have signage welcoming residents to their Parish.

Recommendations

3.1 To authorise the CEO to purchase the gateway signage and proceed with the installations.

Meeting Closed at 20:16pm

Signed:

Dated:

Chair of the Parish Council