

SOUTH SWINDON PARISH COUNCIL

25 July 2024

Notice of a meeting of the
FINANCE & STAFFING COMMITTEE
to be held on **TUESDAY 30 JULY 2024** at **7.15pm**
in the **Council Chamber, Parish Offices, Gladstone Street, Swindon SN1 2AU**



Jake Mee
Chief Executive officer

AGENDA

Public Questions, Comments or Representations (**maximum of 10 minutes**)

1. **Apologies**
2. **Declarations of Interest & Applications for Dispensation**
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 17 May 2023.
3. **Accounts - June 2024**
To receive the accounts for March 2024.
4. **Payment Schedule - June 2024**
To receive the Payment Schedule for March 2024.
5. **Budget Monitoring Report – Quarter One**
To receive a budget monitoring report for quarter one 2024-25.
6. **Grants**
To consider the following grants recommended for approval from the Grants Working Party –
 - Mitra Milan - £1,000 towards replacement of lost items
 - New College- £1,000 towards shipping container to be used as storage for football clubs.
 - The Gap, Swindon - £1,000 towards improvements to the community garden.
 - Brighter Futures - £1,000 towards medical trollies in the new children's emergency unit.
 - 19th Swindon Cub Pack- £2,000 to help cover costs for a cub visit to Brownsea Island.
7. **Admission of Public and Press**
To resolve in accordance with standing order 3(d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they be instructed to withdraw'. **Reasons:** Staffing and Personal Information.
8. **Complaint**
To consider a complaint against the Parish Council.
9. **Services Manager**
To receive a report from the CEO regarding the Services Manager position.
10. **Staffing Update**
To receive a general staffing update from the CEO.

Members of Committee

Neil Hopkins – Chair
Rebecca Banwell Moore – Vice-Chair
Junab Ali
Steve Allsopp
John Firmin
Dave Griffiths

Sam James
Jamal Miah
Nadine Watts
Vacant

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex, and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.