

South Swindon Parish Council
Full Council Meeting

Minutes of the meeting held on 18th June 2024 at 6.30pm
In the Parish Council Office, Gladstone Street, SN1 2AU

Present:	Cllr Neil Hopkins – Chair Cllr Rebecca Banwell-Moore – Vice-Chair Cllr Saleh Ahmed Cllr Junab Ali Cllr Mike Davies Cllr Domingos Dias Cllr John Firmin	Cllr Dave Griffiths Cllr Sam James Cllr Linda Kasmaty Cllr Marianne Le Coyte-Grinney Cllr Jamal Miah Cllr Tom Silberberg Cllr Nadine Watts Cllr A Hamid
Apologies:	Cllr P Herring Cllr R Leather Cllr J Pereira	Cllr G Philphot Cllr T Philphot
Absent:	Cllr S Allsopp Cllr J Howarth	Cllr D Vales
Officers:	Matt Leather Abigail Scutts Max Tanner	CEO Events Manager Committee Officer
Public:	3	
Public Questions:	None	

2425 – 39

Apologies

Cllr P Herring, Cllr R Leather, Cllr J Pereira, Cllr G Philphot, Cllr T Philphot

2425 – 40

Declaration of interest & Applications for dispensation

Cllr R Banwell-Moore declared a pecuniary interest regarding item 8 as her husband's business was included in the quotes for the work.

2425 – 41

Chair's report

All 3 courts are now in operation at the Quarry Road Tennis Courts following its soft opening. The court will have two openings, one for Councillors and users of the court and a formal opening in conjunction with the National Tennis Association on Thursday 27th June to tie in with Wimbledon and National Tennis Day.

The upgrades to the play equipment at Buckhurst play area have now been completed.

Lots of work is going into East Wichel play area with improvements to the entrance, fencing and drainage moving at pace.

The GWR Park Sub-Station Mural has now been completed and has made a huge difference to the park by replacing the graffiti with art.

2425 – 42

Minutes – Annual Council Meeting

The council were presented with the Draft Minutes for the Annual Council Meeting held on 21st May 2024 for approval, a copy of which appears in the minute book as appendix A.

RESOLVED:

That the minutes of the Annual Council meeting held on the 21st May 2024 are adopted and approved as a true and accurate record.

2425 – 43

Minutes – Leisure, Environment and Amenities

The council were presented with the Draft Minutes for the Leisure, Environment & Amenities Meeting held on 4th June 2024 for approval, a copy of which appears in the minute book as appendix B.

RESOLVED:

That the minutes of the Leisure, Environment & Amenities meeting held on the 4th June 2024 are adopted and approved as a true and accurate record.

2425 – 44

Payment Schedule – May 2024

The CEO submitted the Payment Schedules for May 2024, a copy of which appears in the minute book as appendix C.

RESOLVED:

That the Payment Schedule of May 2024 be approved

2425 – 45

Accounts - April 2024

The CEO submitted the Accounts for April 2024, a copy of which appears in the minute book as appendix D.

RESOLVED:

That the Accounts for April 2024 be approved.

2425 – 46

GWR Park Gardener Base

Councillors received a report from the Deputy CEO regarding the establishment of a gardener base at GWR Park, a copy of which appears in the Minute Book as appendix E.

Recommendation

3.1 To approve quote 1 to complete the gardener base retrofit work as detailed in Point 2.5.

3.2 To approve funding for this work as proposed in 2.8.

Cllr J Ali enters the room during this item.

RESOLVED:

To approve recommendations 3.1 & 3.2.

2425 – 47

Lease of section of Parish Office

Councillors received a written update from the Deputy CEO regarding the lease of a section of the Parish Office to a private company, a copy of which appears in the Minute Book as appendix F.

Recommendation

3.1 To authorise the CEO to agree terms for a tenancy of a section of the Parish Council's offices as proposed in Point 2.5

3.2 To agree to use the Parish Council's Buildings Reserve to cover the cost of the enabling works proposed in 2.6.

RESOLVED:

To approve recommendations 3.1 & 3.2.

2425 – 48

Events Report

Councilors received a report from the Events Manager regarding a new events ticketing system and a new event for Badbury Park, a copy of which appears in the appendix book as G.

Recommendation

5.1 To support the proposal in 2.1 for a summer event at Badbury Park Community Hub.

5.2 Any feedback that councillors wish to note in a report to the Old Town Business Association regarding the Old Town Festival should be sent to the Events Manager by Thursday 20 June.

5.3 Resolve to agree to Ticketsolve as the new ticketing system for events, as described in

4.1.

RESOLVED: To approve recommendations 5.1, 5.2 & 5.3.

Cllr S James leaves and re-enters the room during this item

2425 – 49 Admission of Public and Press

To resolve in accordance with standing order 3(d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they be instructed to withdraw'. Reason: **Commercially Sensitive and Data Protection**

RESOLVED: To exclude public and press from the next agenda item(s) for the reason – **Commercially Sensitive and Data Protection**

2425 – 50 Enchanted Gardens Light Trail

Councillors receive a report from the Events Manager regarding the Enchanted Gardens Light Trail, a copy of which can be found in the Confidential Minute Book as appendix A.

Recommendation

4.1 Decide whether to go ahead with the Enchanted Gardens Light Trail between 29th November and 24th December 2024, with a total budget of £275,000, as set out in 2.3.

4.2 Resolve to waive financial regulations relating to contracts to enable to the Parish Council to contract Luminism without competition.

4.3 Resolve to agree to the proposal from Luminism as set out in Appendix 1, including opening hours, session times, capacity levels and timescales, as described in 2.2.

4.4 Resolve to agree to the accessible evening for 2024 being on Monday 9th December, as described in 2.4.

4.5 Decide which option for ticket pricing for the Enchanted Gardens Light Trail, as described in 3.2.

4.6 Resolve to agree to offering free of charge tickets for under 5s and essential companions, as described in 3.2.

4.7 Decide whether to add a family ticket option for off-peak nights, as described in 3.3.4.8
Resolve to agree to a £2.00 booking fee being added to the ticket prices, as described in 3.4.

4.9 Resolve to agree to the Parish Council running the food and beverage area at the Enchanted Gardens Light Trail, with responsibility for booking and managing food vendors, the bar, market stalls and a funfair ride, as well as selling merchandise, as described in 3.5.

4.10 Decide whether the Parish Council should run the car park at Commonweal School to raise funds for a charity partner, as described in 3.6.

RESOLVED: To Approve recommendations 4.1, 4.2, 4.3, 4.4, 4.6, 4.7, 4.8, 4.9.
To approve option 2 of recommendation 4.5.
To defer 4.10.

Cllr D Dias leaves the room.
Cllr S Ahmed leaves the room.

Meeting Closes at 20:45

Signed.....

Date.....

Chair of the Parish Council