

SOUTH SWINDON PARISH COUNCIL

24 October 2024

Notice of a meeting of the
FINANCE & STAFFING COMMITTEE
to be held on **TUESDAY 29 OCTOBER 2024 at 7.15pm**
in the **Council Chamber, Parish Offices, Gladstone Street, Swindon SN1 2AU**



Jake Mee
Chief Executive Officer

AGENDA

Public Questions, Comments or Representations (**maximum of 10 minutes**)

1. **Apologies**
2. **Declarations of Interest & Applications for Dispensation**
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 21 May 2024.
3. **Accounts – September 2024**
To receive the accounts for September 2024.
4. **Payment Schedule - September 2024**
To receive the Payment Schedule for September 2024.
5. **Budget Monitoring Report – Quarter Two**
To receive a budget monitoring report for quarter two 2024-25.
6. **Grants**
To consider the following grants which have been scrutinised by the Grants Working Party –
 - MHA Communities Swindon - £2,000
 - Swindon Makerspace CIC - £1,000
7. **Internal Audit – First Interim Report**
To receive the first interim internal audit report for 2025-26.
8. **Admission of Public and Press**
To resolve in accordance with standing order 3(d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they be instructed to withdraw'. **Reasons:** Staffing
9. **Staffing Update**
To receive an update regarding staffing.
10. **Staffing Budget 2025-26**
To receive the draft staffing budget for 2025-26.

Members of Committee

Neil Hopkins – Chair
Rebecca Banwell Moore – Vice-Chair
Junab Ali
Steve Allsopp
John Firmin
Dave Griffiths

Sam James
Jamal Miah
Nadine Watts
Vacant

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex, and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.