

South Swindon Parish Council
Finance & Staffing Council Meeting

Minutes of the meeting held on TUESDAY 30 July 2024 at 7.15pm
In the Council Chamber, Parish Council Office, Gladstone Street, SN1 2AU

Present: Cllr N Hopkins (Chair) Cllr D Griffiths
Cllr R Banwell Moore (Vice-Chair) Cllr S James
Cllr S Allsopp Cllr N Watts
Cllr J Firmin

Officers: Jake Mee Chief Executive Officer
Max Tanner Committee Officer

Public: None

Borough Representative: Cllr C Watts

Apologies: Cllr J Ali

2425 – 87 Declarations of Interest & Applications for Dispensation

None.

2425 – 88 Accounts – June 2024

The Chief Executive Officer submitted the Parish Council's Management Accounts for June 2024, a copy of which appears as Appendix A in the Minute Book.

RESOLVED That the Management Accounts for June 2024 be approved.

2425 – 89 Payment Schedule – June 2024

The Chief Executive Officer submitted the Payment Schedule for June 2024, a copy of which appears as Appendix B in the Minute Book.

RESOLVED That the Payment Schedule for June 2024 be approved.

2425 – 90 Budget Monitoring Report – Quarter One

The Chief Executive Officer submitted the quarterly budget monitoring report for quarter one 2024-25. A copy of which appears as Appendix C in the Minute Book.

RESOLVED That the quarterly budget monitoring report for quarter four 2023-24 be noted.

2425 – 91 Grants

Mitra Milan - £1,000 Grant Application

The Grants Working Party recommended reducing the financial grant from the £1,000 requested to £250 to fund new equipment, on the condition that the receipts be provided. However, the Parish Council will not fund booking of venues as this is a revenue cost.

RESOLVED To approve the grant application of £250 conditional to receipts being provided.

New College - £1,000 Grant Application

The Grants Working Party recommended rejecting the application as an agreement on terms of use could not be reached.

RESOLVED To reject the grant application of £1000.

The GAP, Swindon - £1,000 Grant Application

The Grants Working Party recommended approving this application.

RESOLVED To approve the grant application from The GAP of £1000.

Brighter Futures - £1,000 Grant Application

The Grants Working Party recommended approving this application whilst encouraging Brighter Futures to apply for grants from additional parish councils as the scope of their work would benefit all of Swindon.

RESOLVED To approve the grant application from Brighter Futures of £1,000 on the condition that Brighter Futures applies for grants from other local parish councils.

19th Swindon Cub Pack - £2,000 Grant Application

The Grants Working Party recommended approving this application

RESOLVED To approve the grant application from 19th Swindon Cub Pack of £2,000.

2425 – 92 **Admission of Public and Press**

RESOLVED that in accordance with standing order 3(d) that ‘in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they be instructed to withdraw’. **Reason:** Staffing and Personal Information.

2425 – 93 **Complaint**

Councillors to consider a complaint against the Parish Council.

RESOLVED To defer this item to the next Finance & Staffing meeting due to an absence of information.

2425 – 94 **Services Manager**

The Councillors received a report from the CEO regarding the Services Manager position.

RESOLVED To defer this item until the next Finance & Staffing meeting.

2425 – 95 **Staffing Update**

The Chief Executive Officer submitted a report on staffing updates. A copy of which appears as Appendix A in the Confidential Minute Book.

RESOLVED To note the report.

Meeting Closed at 7.16pm

Signed:

Dated:

Chair of the Parish Council