

SOUTH SWINDON PARISH COUNCIL

13th February 2025

Notice of a meeting of the
FULL COUNCIL
to be held on **TUESDAY 18 FEBRUARY** at **6.30pm** in the **COUNCIL CHAMBER,**
PARISH COUNCIL OFFICE, GLADSTONE STREET, SN1 2AU



Jake Mee
Chief Executive Officer

AGENDA NOTICE

Public Questions, Comments or Representations **(maximum of 10 minutes)**

1. **Apologies**
2. **Declarations of Interest & Applications for Dispensation**
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 21st May 2024.
3. **Chair's Report**
To receive an update from the Chair of the Parish Council.
4. **Minutes – Full Council**
To confirm as a true record the minutes of the Full Council held on 21st January 2025.
5. **Minutes – Planning**
To adopt and confirm as a true record the minutes of the Planning Committee Meeting held on 28th January 2025.
6. **Minutes – Finance & Staffing**
To adopt and confirm as a true record the minutes of the Finance & Staffing Committee Meeting held on 28th January 2025.
7. **Minutes – Leisure, Environment & Amenities**
To adopt and confirm as a true record the minutes of the Leisure, Environment & Amenities Meeting held on 4th February 2025.
8. **Accounts – January 2025**
To receive the accounts for January 2025.
9. **Payment Schedule - January 2025**
To receive the Payment Schedule for January 2025.
10. **Internal Audit – Interim 2024/25**
To receive and note the interim Internal Audit for 2024/25
11. **Old Town Festival in Town Gardens**
To receive a report from the Events Manager regarding an Old Town Festival event in the Town Gardens.
12. **Parish Council Newsletter**
To receive a report from the Communications Officer regarding changes to the Parish Council Newsletter.

13. Local Government Boundary Review 2025

To consider the Parish Council and Borough Ward Boundaries proposed by the Local Government Boundary Commission for England and Wales.

14. Admission of Public and Press

To resolve in accordance with standing order 3(d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they be instructed to withdraw'. **Reason: Commercial Sensitivity**

15. Parish Depot

To receive a report from the CEO regarding the Parish Depot.

16. Staffing

To receive an update on staffing.

Cllr Neil Hopkins – Chair

Cllr Rebecca Banwell-Moore – Vice-Chair

Cllr Saleh Ahmed

Cllr Junab Ali

Cllr Steve Allsopp

Cllr Mike Davies

Cllr Domingos Dias

Cllr John Firmin

Cllr Dave Griffiths

Cllr Abdul Hamid

Cllr Patrick Herring

Cllr Janine Howarth

Cllr Sam James

Cllr Linda Kasmaty

Cllr Marianne Le Coyte-Grinney

Cllr Rosie Leather

Cllr Jamal Miah

Cllr Joseph Pereira

Cllr Graham Philpot

Cllr Trish Philpot

Cllr Tom Silberberg

Cllr Danial Vales

Cllr Nadine Watts

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex, and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.