

SOUTH SWINDON PARISH COUNCIL

22 July 2025

Notice of a meeting of the
FINANCE & STAFFING COMMITTEE
to be held on **TUESDAY 29 July 2025 at 7.15pm**
in the **Council Chamber, Parish Offices, Gladstone Street, Swindon SN1 2AU**



Jake Mee
Chief Executive Officer

AGENDA

Public Questions, Comments or Representations (**maximum of 10 minutes**)

1. **Apologies**
2. **Declarations of Interest & Applications for Dispensation**
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 20 May 2025.
3. **Accounts – June 2025**
To receive the accounts for June 2025.
4. **Payment Schedule – June 2025**
To receive the Payment Schedule for June 2025.
5. **Budget Monitoring Report – Quarter One**
To receive a budget monitoring report for quarter one 2025-26.
6. **Grants**
To consider the following grants which have been scrutinised by the Grants Working Party –
 - The Roxi Foundation – £1,000
 - Artsite – £2,000
 - Richard Jeffries Museum Trust – £2,000
 - Out of the Can – £2,000
 - DiveInclusive - £2,000
 - Holy Rood Catholic Primary School – £1,000
 - Kolo Senioron Swindon – £2,000
7. **Grounds and Street Cleaning Recruitment**
To receive a report on the recruitment of additional grounds and street cleaning staff.
8. **Recruitment of Apprentices and T-Level placements**
To receive a report on the recruitment of a Business Administrator apprentice and T-Level Placement.
9. **Admission of Public and Press**
To resolve in accordance with standing order 3(d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they be instructed to withdraw'. **Reasons:** Staffing
10. **Staffing Changes**
To receive a report on proposed staffing changes.

Members of Committee

Neil Hopkins (Chair)
Junab Ali
Steve Allsopp
John Firmin
Patrick Herring

Rebecca Banwell Moore (Vice-Chair)
Sam James
Jamal Miah
Nadine Watts

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex, and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.