

SOUTH SWINDON PARISH COUNCIL

13 November 2025

Notice of a meeting of the
FULL COUNCIL
to be held on **TUESDAY 18 NOVEMBER 2025** at **7.15pm** in the
COUNCIL CHAMBER,
PARISH COUNCIL OFFICE, GLADSTONE STREET, SN1 2AU



Jake Mee
Chief Executive Officer

AGENDA NOTICE

Public Questions, Comments or Representations (**maximum of 10 minutes**)

1. **Apologies**
2. **Declarations of Interest & Applications for Dispensation**
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 20th May 2025.
3. **Chair's Report**
To receive an update from the Chair of the Parish Council.
4. **Minutes – Full Council**
To confirm as a true record the minutes of the Full Council Meeting held on the 21st October 2025.
5. **Minutes – Planning**
To adopt and confirm as a true record the minutes of the Planning Committee Meeting held on 28th October 2025.
6. **Minutes – Finance & Staffing**
To adopt and confirm as a true record the minutes of the Finance & Staffing Committee Meeting held on 28th October 2025.
7. **Minutes – Leisure, Environment & Amenities**
To adopt and confirm as a true record the minutes of the Leisure, Environment & Amenities Committee Meeting held on 4th November 2025.
8. **Queen's Park Hot House**
To receive a report from the Governance & Support Lead regarding Queens Park Hot House.
9. **Bowl Update**
To receive a verbal update from the Project Manager regarding the Bowl redevelopment.
10. **Strategic Plan Steering Group**
To receive a draft Terms of Reference and elect a membership for the Strategic Plan Steering Group.
11. **Project Progress Report**
To receive a report detailing the progress of projects undertaken by the parish council.
12. **Admission of Public and Press**

To resolve in accordance with standing order 3(d) that ‘in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they be instructed to withdraw’. **Reason: Staffing**

13. Staffing Budget 2026-27

To receive a draft staffing budget for 2026-27.

Cllr Neil Hopkins (Chair)
Cllr Saleh Ahmed
Cllr Junab Ali
Cllr Steve Allsopp
Cllr Meural Cardoso
Cllr Mike Davies
Cllr Domingos Dias
Cllr John Firmin
Cllr Dave Griffiths
Cllr Abdul Hamid
Cllr Patrick Herring
Cllr Janine Howarth

Cllr Rebecca Banwell-Moore (Vice-Chair)
Cllr Sam James
Cllr Linda Kasmaty
Cllr Marianne Le Coyte-Grinney
Cllr Jamal Miah
Cllr Joseph Pereira
Cllr Graham Philpot
Cllr Trish Philpot
Cllr Tom Silberberg
Cllr Danial Vales
Cllr Nadine Watts

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex, and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.