

South Swindon Parish Council

Full Council Meeting

Minutes of the meeting held on 16 September 2025 at 6.30pm
In the Parish Council Office, Gladstone Street, SN1 2AU

Present:	Cllr Rebecca Banwell-Moore (Vice-Chair) Cllr Saleh Ahmed Cllr Junab Ali Cllr Steve Allsopp Cllr John Firmin	Cllr Patrick Herring Cllr Sam James Cllr Jamal Miah Cllr Tom Silberberg Cllr Nadine Watts
Apologies:	Cllr D Griffiths Cllr N Hopkins (Chair) Cllr J Howarth Cllr J Perreira Cllr M Davies	Cllr L Kasmaty Cllr G Philpot Cllr T Philpot Cllr M Le Coyte Grinney
Absent:	Cllr M Hamid	
Officers:	Jake Mee Matt Leather Abigail Garside Scutts Sadie Calder	CEO Deputy CEO Events Manager Events Officer
Public:	None	
Public Questions:	None	

- 2526 – 105** **Apologies**
The council accepted apologies from Cllrs M Davies, Cllr D Griffiths, Cllr N Hopkins, Cllr J Howarth, Cllr L Kasmaty, Cllr L Coyte Grinney, Cllr J Perreira, Cllr G Philpot, Cllr T Philpot.
- 2526 – 106** **Declaration of interest & Applications for dispensation**
None reported.
- 2526 – 107** **Chair's Report**
The acting Chair for the meeting reported on the following items:
- The 2023-2043 Local Plan Review consultation has started and the Parish Council has been asked for the feedback on the Borough Council's current draft.
 - BNG sites
 - The summer events programme has been completed and was another success for the council.
 - Queen's Park Hothouse reported in the news
 - The In Bloom awards ceremony takes place
- 2425 – 108** **Minutes – Full Council**
The Council were presented with the draft minutes for the Full Council Meeting held on 21 August 2025 for approval. A copy of which appears in the Minute Book as Appendix A.
- RESOLVED:** That the minutes of the Full Council Meeting held on 21 August 2025 are approved as a true record.
- 2526 – 109** **Minutes – Leisure, Environment & Amenities**

The Council were presented with the draft minutes for the Leisure, Environment & Amenities Meeting held on 2 September 2025 for adoption and approval. A copy of which appears in the Minute Book as Appendix B.

RESOLVED: That the minutes of the Leisure, Environment & Amenities Meeting held on 2 September 2025 are adopted and approved as a true record.

2526 – 110

The Bowl – Update

The Council were presented with a report containing an update regarding the renovation of the bowl and options for the Council applying for future funding streams. A copy of which appears in the Minute Book as Appendix C.

RESOLVED:

- 1) To move forward in developing a £250k NLHF funding bid for the Town Gardens Bowl (as part of Option B in the report).
- 2) That the Assets Working Party be requested to develop a priority list of improvement works to the Town Gardens Bowl and report this back to Council.

2526 – 111

Queens Park Hot House

Councillors were presented with a report regarding the Queen's Park Hot House. A copy of which appears in the Minute Book as Appendix D.

Recommendations

3.1 That a managed takedown of the Hot House is programmed in including quotes to be brought to the next available meeting along with a specification and plans to preserve, record and tell the story of the heritage of the building.

3.2 That an initial business case be brought to council regarding the installation of a temporary café unit within the footprint of the building once taken down.

RESOLVED: To approve recommendations 3.1 and 3.2.

2526 – 112

Christmas Events

The Council received a verbal update from the Events Manager regarding the Christmas Events for 2025.

RESOLVED: That the Events Manager will bring a report to the Leisure, Environment and Amenities Committee confirming details of a Christmas event at the Town Gardens on the 13th, 14th, 20th and 21st December.

2526 – 113

Assets Working Party Update

Councillors received a report from the Assets Working Party. A copy of which appears in the Minute Book as Appendix E.

Recommendations

A. To create a masterplan of phase 2 improvements in GWR Park

B. To create a masterplan of phase 2 improvements in Buckhurst Field

C. That officers bring a future report to LEA with the Football Foundation's response regarding potential free use of the Playzone.

D. That the CEO escalate the repairs for The Quarries at SBC.

RESOLVED:

- 1) That the Council approve recommendations A, B and D.
- 2) That officers bring a report to the next Leisure, Environment and Amenities Committee proposing a revised operating model for the Buckhurst Playzone.

2526 – 114

Emergency Decision

The Council received a report detailing an emergency decision taken regarding comments

submitted in response to a planning application. A copy of which appears in the Minute Book as Appendix F.

Recommendations

3.1 To note the report and decision made.

RESOLVED: To note the emergency decision as detailed in the report.

2526 – 115

Electric Vehicle Charging Points

The Council received a report from the CEO regarding electric vehicle charging points. A copy of which appears in the Minute Book as Appendix G.

Recommendations

3.1 The council utilises contractor 3 as detailed throughout the report based on the following –

Most cost-effective solution (£29,498)

- Only £50 less than contractor 2 but with detailed specifications
- Detailed labour and materials breakdown provides transparency
- Professional installation service with clear scope of work
- Council retains full control and ownership
- Flexibility for future expansion and service provider choice

RESOLVED: To approve recommendation 3.1.

Meeting Closes at 19:14

Signed.....

Date.....

Chair of the Parish Council