

SOUTH SWINDON PARISH COUNCIL

28 May 2026

Notice of a meeting of the
FULL COUNCIL
to be held on **TUESDAY 2 JUNE 2026** at **6.30pm** in the
COUNCIL CHAMBER,
PARISH COUNCIL OFFICE, GLADSTONE STREET, SN1 2AU



Jake Mee
Chief Executive Officer

AGENDA NOTICE

Public Questions, Comments or Representations (**maximum of 10 minutes**)

1. **Apologies**
2. **Declarations of Interest & Applications for Dispensation**
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 20th May 2025.
3. **Chair's Report**
To receive an update from the Chair of the Parish Council.
4. **Minutes – Annual Council Meeting**
To approve as a true record the minutes of the Full Council Meeting held on 19 May 2026.
5. **Representatives on Outside Bodies**
To appoint the Council's Representatives on Outside Bodies for the 2026/27 municipal year.
 - TheWorks – one member
 - Old Town Business Association – two members (next meeting 8th June 6-7.30pm)
 - Swindon Local Council Forum – two members (next meeting 18th June 7-9pm)
 - The Gap – one member
 - Brighter Broadgreen – one member
 - Wiltshire Association of Local Councils – one member
 - Get Swindon Moving Community Group – two members
 - Shadow BID – one member
 - Place Partnership – two members
 - Pride in Place – one member
 - SBC Communications Forum – one member
6. **Appointment of Working Parties**
To approve the Working Parties and to appoint the Chairs and members for 2026/27.
7. **Committee Structures 2026/27**
To review Committee Structures and to appoint Chairs, Vice-Chairs, and members to serve on the following Committees for 2025/26
 - Finance & Staffing
 - Leisure, Environment & Amenities

- Planning
- Executive Sub-Committee

8. Terms of Reference and Delegation Scheme

To review and adopt the Terms of Reference and Delegation Scheme for 2026/27.

9. Calendar of Meetings 2026/27

To approve a calendar of meetings for the 2026/27 year.

10. Allowances

To confirm Councillor Allowances.

11. Review of Other Policies

21.Privacy Notice – GDPR 22.Privacy Notice – Employee 23. Publication Scheme 24. Recording & Reporting 25.Safeguarding 26.Training 27. Vehicle Tracking 28.Press & Media Policy 29.Bereavement 30.Records Management 31.Recruitment & Selection 32.Wesbite Accessibility Statement 33.Casual Councillor Vacancy 34.Employing People With Convictions 35.Artificial Intelligence (AI) 36.IT 37.Lone Working 38. Tree Management

12. Iran Conflict Impact on Budget

To receive a report from the CEO regarding the impact of the Iran conflict on the Parish Council's budget.

13. Green Flag and the Tobacco Manufacturers Association

To receive a report from the CEO regarding Keep Britain Tidy and the Tobacco Manufacturers Association.

14. Project Tracker

To receive an update on current major projects.

15. Emergency Decision

To receive a report regarding an emergency decision taken by the CEO regarding Councillor newsletters.

Cllr Neil Hopkins (Chair)
Cllr Saleh Ahmed
Cllr Steve Allsopp
Cllr Zohaib Ali Khan
Cllr Vince Ayris
Cllr Jocelina D'Souza
Cllr John Firmin
Cllr Gyan Gurung
Cllr Sally Hawson
Cllr Christine Hardisty
Cllr Patrick Herring
Cllr Janine Howarth

Cllr Marianne Le Coyte Grinney (Vice-Chair)
Cllr Sam James
Cllr Linda Kasmaty
Cllr Albano Lourenco
Cllr Jamal Miah
Cllr Jane Milner-Barry
Cllr Anabelle Pegado
Cllr Tomas Silberberg
Cllr Savio Telles
Cllr Danial Vales
Cllr Paul Williams

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex, and sexual orientation), Crime and Disorder, Health & Safety and Human Rights. Please note that this meeting may be audio recorded to assist with the preparation of the minutes. The recording will not be livestreamed or published. By remaining in the meeting, you are deemed to consent to being recorded.