

SOUTH SWINDON PARISH COUNCIL

16 July 2026

Notice of a meeting of the
FULL COUNCIL
to be held on **TUESDAY 21 July 2026** at **6.30pm** in the
COUNCIL CHAMBER,
PARISH COUNCIL OFFICE, GLADSTONE STREET, SN1 2AU



Jake Mee
Chief Executive Officer

AGENDA NOTICE

Public Questions, Comments or Representations (**maximum of 10 minutes**)

1. **Apologies**
2. **Declarations of Interest & Applications for Dispensation**
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 19 May 2026.
3. **Minutes – Full Council**
To approve as a true record the minutes of the Full Council Meeting held on 16 June 2026.
4. **Minutes – Planning**
To adopt and approve as a true record the minutes of the Planning Committee Meeting held on 23 June 2026.
5. **Minutes – Leisure, Environment & Amenities**
To adopt and approve as a true record the minutes of the Leisure, Environment & Amenities Committee Meeting held on 7 July 2026.
6. **Committees Restructure**
To receive a report from the CEO regarding changes to the council's committee structure and new terms of reference for each committee.
7. **Allotments**
To receive a report from the Assistant Clerk on the Parish Council's Allotments Service.
8. **Bowl Update**
To receive an update from the Bowl's Projects Consultant regarding the council's funding bid.
9. **Play Area Improvements**
To receive a report from the Parish Council's Projects Officer regarding improvements to Rushey Platt and Farriers Close Play Areas.
10. **Project Tracker**
To note any updates provided on the Project Tracker.
11. **New Depot**
To receive an update on the acquisition and occupation of Unit 4 Pagoda Park.

12. Representatives on Outside Bodies

To appoint representatives on the below Outside Bodies for the 2026/27 municipal year.

- Walcot and Park North Pride in Place Board– one member
- Walcot and Park North Pride in Place Communications Forum – two members

13. Admission of Public and Press

To resolve in accordance with standing order 3(d) that ‘in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they be instructed to withdraw’. **Reason: Commercial Sensitivity**

14. Parish Council HR Provision

To receive a report from the CEO regarding the approval of a new outsourced HR provider.

Cllr Neil Hopkins (Chair)
Cllr Saleh Ahmed
Cllr Steve Allsopp
Cllr Zohaib Ali Khan
Cllr Vince Ayris
Cllr Jocelina D'Souza
Cllr John Firmin
Cllr Gyan Gurung
Cllr Christine Hardisty
Cllr Sally Hawson
Cllr Patrick Herring
Cllr Janine Howarth

Cllr Marianne Le Coyte Grinney (Vice-Chair)
Cllr Sam James
Cllr Linda Kasmaty
Cllr Albano Lourenco
Cllr Jamal Miah
Cllr Jane Milner-Barry
Cllr Anabelle Pegado
Cllr Tomas Silberberg
Cllr Savio Telles
Cllr Danial Vales
Cllr Paul Williams

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex, and sexual orientation), Crime and Disorder, Health & Safety and Human Rights. Please note that this meeting may be audio recorded to assist with the preparation of the minutes. The recording will not be livestreamed or published. By remaining in the meeting, you are deemed to consent to being recorded.