

SOUTH SWINDON PARISH COUNCIL

23 July 2026

Notice of a meeting of the
FINANCE & STAFFING COMMITTEE
to be held on **TUESDAY 28 JULY 2026** at **7.15pm**
in the **Council Chamber, Parish Offices, Gladstone Street, Swindon SN1 2AU**



Jake Mee
Chief Executive Officer

AGENDA

Public Questions, Comments or Representations (**maximum of 10 minutes**)

1. **Apologies**
2. **Declarations of Interest & Applications for Dispensation**
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 26th May 2026.
3. **Accounts**
To receive the accounts for April, May & June 2026
4. **Payment Schedule**
To receive the Payment Schedule for April, May & June 2026
5. **Budget Monitoring Report – Quarter One**
To receive a budget monitoring report for quarter four 2025-26.
6. **Grants**
To consider the following grants which have been scrutinised by the Grants Working Party –
 - Maternal Journal
7. **Investment Monitoring**
To receive a report from the CEO regarding investment performance.
8. **Admission of Public and Press**
To resolve in accordance with standing order 3(d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they be instructed to withdraw'. **Reasons:** Staffing
9. **Staffing**
To receive a written staffing update from the CEO.
10. **Complaint**
To receive and consider a complaint received under the council's Complaints Procedure adopted 26th May 2026.
11. **Staffing Workshops**
To receive a report from EAP Research Consultancy on staff engagement workshops.

Members of Committee

Neil Hopkins (Chair)
John Firmin
Christine Hardisty
Sam James
Anabelle Pegado

Marianne Le Coyte Grinney (Vice-Chair)
Paul Williams
Sally Hawson
Steve Allsopp

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex, and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.