

South Swindon Parish Council
Community & Culture Committee

Minutes of the meeting held on 1 September 2026 at 6.30pm
In the Parish Council Office, Gladstone Street, SN1 2AU

Present:	Cllr John Firmin (Chair) Cllr Christine Hardisty Cllr Sally Hawson Cllr Sam James	Cllr Janine Howarth (Vice-Chair) Cllr Linda Kasmaty Cllr Jamal Miah Cllr Savio Telles
Apologies:	None	
Absent:	None	
Officers:	Jake Mee Matt Leather Daniel Fishlock Chloe Wolfe	CEO Deputy CEO Community Development Manager Community Development Officer
Public:	One	
Public Questions:	None	

2627 – 150 **Apologies**
None received.

2627 – 151 **Declaration of interest & Applications for dispensation**
No declarations were received.

2627 – 152 **Community & Culture Committee- Terms of Reference**
The Terms of Reference for this committee, agreed by Full Council, was shared with the committee. A copy of which appears in the Minute Book as Appendix A.

RESOLVED: To note the Terms of Reference for the Community & Culture Committee.

2627 – 153 **South Swindon Spotlight**
The Deputy CEO verbally updated the committee on the status of future South Swindon Spotlight Magazines.

2627 – 154 **Brighter Broadgreen**
The Deputy CEO submitted a report regarding the Brighter Broadgreen project. A copy of which appears in the Minute Book as Appendix B.

Recommendations

3.1 Support the Parish Council's continued support for the Brighter Broadgreen project, including use of Parish Council budgets to deliver this.

3.2 Support the Parish Council taking a more leadership role in the delivery of the Brighter Broadgreen Project.

3.3 To set a provisional end date of the Parish Council's involvement in the Brighter Broadgreen project as June 2028 and communicate this to key partners.

RESOLVED: To approve recommendations 3.1, 3.2 and 3.3.

South Swindon Stars Awards

The Parish Council's Community Development Officer submitted a report regarding the organising of the South Swindon Stars Awards. A copy of which appears in the Minute Book as Appendix C.

Recommendation

3.1 To approve the establishment of the South Swindon Stars Awards 2026 and the process as outlined in this report.

3.2 To approve the award categories as detailed in Point 2.2.

3.3 To authorise officers to progress arrangements for the awards programme and celebration event.

RESOLVED: To approve recommendation 3.1.

RESOLVED: To approve the award categories as detailed in Point 2.2.

RESOLVED: That the selection process for the Chair's Award will be for Ward Councillors to nominate residents in their ward and for the Community & Culture Committee to determine the winner of the award.

RESOLVED: That the Community Nomination Award winners will be determined by the Community & Culture Committee.

RESOLVED: To authorise officers to progress arrangements for the awards programme and celebration event.

Community Development Strategy

The Community Development Manager presented the council's emerging Community Development Strategy. A copy of which appears in the Minute Book as Appendix D.

Recommendations

3.1 To endorse the Community Development Strategy.

3.2 To authorise officers to progress with community engagement in relation to this strategy and develop a community-led action plan.

RESOLVED: To approve recommendations 3.1 and 3.2.

Christmas Event Planning

The Deputy CEO presented a report on the council's Christmas event planning. A copy of which appears in the Minute Book as Appendix E. The CEO provided additional information about the costs of the council's planned Christmas activities.

Recommendations

3.1 To note that the council hasn't been able to obtain the necessary permission for a Christmas Tree at Lawn Community Centre.

3.2 To approve the order for of a Christmas tree for the Town Centre, funded by the council's Community Projects reserve.

3.3 To note the update provided by the CEO regarding the installation of the Old Town Christmas Lights.

RESOLVED: To approve recommendation 3.1 and 3.3.

RESOLVED: To approve the order for of a Christmas tree for the Town Centre, funded by the Community Infrastructure Levy.

RESOLVED: To approve an overspend of up to £17K on the Christmas Lights budget code, to be covered by the Community Infrastructure Levy.

RESOLVED: A report be brought to the November 2026 Community & Culture Committee on the budget for Christmas Lights in 2027-28.

Walcot Pride in Place Programme

The Community Development Manager presented a report by its Community Engagement Officer on the Walcot Pride in Place Programme. A copy of which appears in the Minute Book as Appendix F.

RESOLVED: Note the contents of this report.

2627 – 159

Get Swindon Active Place Partnership Programme

The Deputy CEO presented a written update on the Get Swindon Active Partnership Programme. A copy of which appears in the Minute Book as Appendix G.

RESOLVED: Note the contents of this report.

Community & Culture Committee Budget Monitoring

The Deputy CEO presented a budget monitoring report on service areas within the committee's terms of reference. A copy of which appears in the Minute Book as Appendix H.

RESOLVED: Note the contents of the report.

2627 – 160

Admission of Public & Press

RESOLVED: To resolve in accordance with standing order 3(d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they be instructed to withdraw'. **Reason: Staffing**

2627– 161

Libraries Report

The Deputy CEO presented a report on the council's libraries service. A copy of which appears in the Confidential Minute Book as Appendix I.

RESOLVED: To note the contents of the report.

Meeting Closes at 20:20

Signed.....

Date.....

Chair of the Community & Culture Committee