

South Swindon Parish Council
Full Council Meeting

Minutes of the meeting held on 16th June 2026 at 6.30pm
In the Parish Council Office, Gladstone Street, SN1 2AU

Present:	Cllr Neil Hopkins (Chair) Cllr Saleh Ahmed Cllr Zohaib Ali Khan Cllr Vince Ayris Cllr John Firmin Cllr Christine Hardisty Cllr Sally Hawson Cllr Patrick Herring Cllr Sam James	Cllr Linda Kasmaty Cllr Albano Lourenco Cllr Marianne Le Coyte Grinney Cllr Jamal Miah Cllr Jane Milner-Barry Cllr Anabelle Pegado Cllr Tomas Silberberg Cllr Savio Telles
Apologies:	Cllr Janine Howarth Cllr Danial Vales	Cllr Paul Williams
Absent:	Cllr Steve Allsopp Cllr Jocelina D'Souza	Cllr Gyan Gurung
Officers:	Jake Mee Max Tanner	CEO Governance & Support Lead
Public:	4	
Public Questions:	A resident attended and asked a question regarding the future provision of noticeboards in the Queen's Park Hothouse area. Suggestions for the content were taken on board however nothing has been decided yet. The same resident also asked a question on the future catering provisions at Queen's Park. This had not been decided by Council but various operating models will be investigated including volunteer run or charity run. The same resident also asked a question on the missing lintel at the York Road entrance of Queen's Park. at QP, This is not going to be replaced as provides vehicular access to that side of the park.	

2627 – 43 **Apologies**
The Council accepted apologies from Cllr Janine Howarth, Cllr D Vales & Cllr P Williams.

2627 – 44 **Declaration of interest & Applications for dispensation**
Cllr P Herring declared an interest in item 7. Representatives on Outside Bodies.

2627 – 45 **Chair's Report**
We have launched the project plan for the new depot to ensure our facilities are adequate for current and future operational needs, and this work will be moving at pace.

A number of events have now begun in the Bowl, including an Oasis event with 600 tickets issued, and activity is building well.

The Bowl refurbishment has progressed positively; our expression of interest was successful and we are now working towards a full submission in early August, with significant work underway to present the strongest possible case.

In Bloom judging will take place on 29 July. Any councillors wishing to attend judging events or related sessions are asked to liaise with Cllr Kasmaty to coordinate their involvement.

Recruitment to the Communities Team has been completed and we are now awaiting start dates for the successful candidates.

An Extraordinary Full Council meeting was held on 23 June to review our HR provision, ensuring that our support and governance arrangements remain fit for purpose.

2627 – 46

Presentation from Swindon Culture Collective

The Council received a presentation from the Swindon Culture Collective regarding the Swindon UK City of Culture bid.

RESOLVED: To note the contents of the report.

2627 – 47

Minutes – Executive Sub-Committee

The Council were presented with the draft minutes for the Executive Sub-Committee Meeting held on the 5 May 2026 for approval, a copy of which appears in the Minute Book as Appendix A.

RESOLVED: That the minutes of the Executive Sub-Committee are adopted and approved as a true record.

2627 – 48

Minutes – Full Council Meeting

The Council were presented with the draft minutes for the Full Council Meeting held on 2 June 2026 for approval. A copy of which appears in the minute book as Appendix B.

RESOLVED: That the minutes of the Full Council Meeting held on 2 June 2026 are approved as a true record.

2627 – 49

Representatives on Outside Bodies

RESOLVED: To defer consideration of this item to a future meeting of Full Council.

2627 – 50

Appointment of Working Parties

The CEO submitted a copy of the Appointment of Working Parties for 2026/27. A copy of which appears in the Minute Book as Appendix C.

RESOLVED: To appoint members to serve on the Working Parties as outlined in Appendix C.

2627 – 51

Committee Structures 2026/27

The CEO submitted a copy of the Committee Structures and to appoint members to serve on the following Committees for 2026/27. A copy of which appears in the minute book as Appendix D.

- Finance & Staffing
- Leisure, Environment & Amenities
- Planning
- Executive Sub-Committee

RESOLVED: To approve the Committee Structures as outlined in Appendix D.

2627 – 52

Terms of Reference

The Council were presented with the Terms of Reference for the Newsletter Working Party, to be reviewed and adopted. A copy of which appears in the Minute Book as Appendix E.

RESOLVED: To adopt the Terms of Reference for the Newsletter Working Party.

2627 – 53

Casual Councillor Vacancy Policy

The CEO submitted the updated Casual Councillor Vacancy for review and adoption. A copy of which appears in the Minute Book as Appendix F.

RESOLVED: To adopt the Casual Councillor Vacancy Policy.

2627 – 54

Dash Cameras

CEO submitted the updated Employee Privacy Notice and a report regarding Dashcam installations. A copy of which appears in the Minute Book as Appendix G.

Recommendations

3.1 Approve the equipment as per 2.3 and quote for purchase and installation of the same as per Point 2.5 of the accompanying report.

3.2 Adopt the amended Employee Privacy Policy as per Point 2.7 and the highlighted changes within the accompanying policy document.

RESOLVED: To consult with the relevant staff unions and defer installation of the equipment until further consultation has been carried out.

RESOLVED: Approve the equipment as per 2.3 and quote for purchase of the same as per Point 2.5 of the accompanying report.

RESOLVED: To Adopt the amended Employee Privacy Policy as per Point 2.7 and the highlighted changes within the accompanying policy document.

2627 – 55

Civic.ly Update

Civic.ly submitted an update regarding the digitalization of outside services. A copy of which appears in the Minute Book as Appendix H.

RESOLVED: To note the contents of the update.

2627 – 56

Services Review Update

The Council received an update on the Services Review and Target Operating Model. A copy of which appears in the Minute Book as Appendix I.

RESOLVED: To note the contents of the update.

2627 – 57

Project Tracker

The Councillors received an update on current major projects. A copy of which appears in the Minute Book as Appendix J.

RESOLVED: To note the contents of the update.

2627 – 58

Bowl Update

The Project Manager and Funding Consultant submitted an update on The Bowl refurbishment project. A copy of which appears in the Minute Book as Appendix K.

RESOLVED: To note the contents of the update.

Meeting Closes at 20:00

Signed.....

Date.....

Chair of the Parish Council

